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25 September 2018

Your excellency,

I am writing to you in your capacity as the Chair of the upcoming 2018 Meeting of the High Contracting Parties to the Convention scheduled to take place from 21 to 23 November 2018 in Geneva.

As you know, for all activities supported from extra-budgetary funds, the United Nations needs to receive sufficient funds in advance of committing resources. For conferences, sufficient funds need to be available three months prior to a meeting taking place in order to ensure that the necessary services can be planned in advance. At the three-month stage, a review of the financial situation is therefore undertaken to assess whether sufficient funds are available.

Against this background, and thanks to measures implemented in 2017, I would like to inform you that there are currently sufficient funds for the Meeting of States Parties to go ahead as planned.

Credits from current and previous conferences will only be refunded after liabilities from unpaid contributions are recovered.

I am aware that you are exerting a lot of efforts with regard to the financial situation of the CCW to put the Convention on a solid and sustainable financial footing.

This office stands ready and willing to continue to assist you in your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anja Kaspersen', written over a faint circular stamp.

Anja Kaspersen
Director

United Nations Office for Disarmament Affairs
Geneva Branch

His Excellency Mr. Janis Karklins

Ambassador

Permanent Representative

Chair, 2018 Meeting of the High Contracting Parties to the CCW

Permanent Mission of the Republic of Latvia to the United Nations Office and other international organizations in Geneva

Cc: Thomas Markram, Director and Deputy to the High-Representative, UNODA
Silvia Mercogliano, Political Affairs Officer, UNODA
Melanie Gerber, Political Affairs Officer, UNODA