Excellency,


(b) To reiterate the recommendation to the High Contracting Parties to Protocol V (and observer States submitting their national reports on a voluntary basis) to use the guide in order to provide the above-mentioned information in the most comprehensive way possible.

(c) To continue to evaluate the reporting mechanism, including the reporting formats referred to in paragraphs 24 to 28 of the Final Document of the First Conference of the High Contracting Parties and “The Guide to National Reporting under CCW Protocol V”; and to request the 2011 Meeting of Experts to make recommendations on the above for consideration by the Fifth Conference of the High Contracting Parties to Protocol V.

(d) To encourage the High Contracting Parties to comply with the requirement of submitting initial National reports and their annual updates and to invite the observer States to provide national reports on a voluntary basis.”

Accordingly, I take this opportunity to remind you that the deadline for submission of this year’s annual update of the national reports and/or summary cover pages is 31 March 2011. Further, I would like to commend to your government the Guide to National Reporting under CCW Protocol V adopted at the Fourth Conference to facilitate the filling-out of the forms of the National Reporting under Protocol V.1

The submission of the national report made as comprehensive as possible by using the above-mentioned Guide at your country’s discretion is of utmost importance as it will, together with the reports of the other High Contracting Parties, serve as the primary sources of information for follow-up discussions and sharing of national experience at the next informal Meeting of Experts (Geneva, 6-8 April 2011) with a view to making recommendations for consideration by the Fifth Conference of the High Contracting Parties to Protocol V.


Given the short time available till the Meeting of Experts, I would kindly invite you to transmit this correspondence without delay to your national point of contact/respective authorities responsible for preparing the above-mentioned national report and/or summary cover pages for their urgent action so that it can be sent no later than 31 March 2011 to the following address:

CCW Implementation Support Unit  
UN Office for Disarmament Affairs, Geneva Branch  
Office C.115, Palais des Nations  
CH-1211, Geneva 10, Switzerland  
Fax: (+41) 22 917 00 54  
E-mail: ccw@unog.ch

As you are aware, the importance of submitting initial National reports and their annual updates under Protocol V was emphasised on a number of occasions by the High Contracting Parties, most recently at the Fourth Conference last year. Compliance with these requirements is regarded as an indicator of the level of commitment to the principles and rules incorporated in this important legal instrument. It is heartening that the Fourth Conference had before it for consideration national annual reports submitted by 39 High Contracting Parties. It should be our collective endeavour to ensure that all High Contracting Parties submit their reports and their annual updates regularly and on time.

Should you require any assistance in filling out or submitting the national reports, the Coordinator is ready to facilitate this task. You may address any query you may have to the Coordinator through the CCW Implementation Support Unit at the address above.

Moreover, should you have any ideas on enhancing the implementation of the High Contracting Parties’ reporting obligations under Protocol V I would be happy to receive your suggestions before or during the Meeting of Experts. It will indeed help strengthen our collective endeavour in creating and sustaining a culture of reporting.

Yours sincerely,

Amandeep Singh Gill  
Coordinator on National Reporting, pursuant to Article 10 (2)(b)  
Counsellor (Disarmament), Permanent Mission of India to the CD