

2017 JANUARY TO AUGUST JANVIER À AOÛT CALENDAR OF ACTIVITIES CALENDRIER D'ACTIVITÉS



UNOG
Centre for Learning
and Multilingualism



ONUG
Centre de formation
et de multilinguisme

MANAGEMENT AND COMMUNICATION – sdls_mc@unog.ch

19 January (p.m.)	Mini-workshop: Managing Difficult Conversations – LMS-1543-15	EN
20 January	Building Resilience - Managing Stress – LMS-1942-17	EN
25 January (a.m.)	UN For All - Respect for Diversity – LMS-2252-8	EN
31 January – 1 February	Competency-based Selection and Interviewing Skills for Panel Members – Mandatory for interview panel members – LMS-1056-249	EN
2-3 février	Competency-based Selection and Interviewing Skills for Panel Members – Mandatory for interview panel members – LMS-1056-245	FR
2 February	Discover your skills and strengths for your professional and personal development – LMS-2243-9	EN
7-8 February	Powerful Presentation – LMS-2248-8	EN
9 février (matin)	HIV/AIDS in the Workplace Orientation Programme – Mandatory for all staff members – LMS-1513-211	FR
9 February (p.m.)	HIV/AIDS in the Workplace Orientation Programme – Mandatory for all staff members – LMS-1513-212	EN
9 February (p.m.)	Mini-workshop: PHP Writing – LMS-1546-30	EN
14 February (p.m.)	Mini-workshop: Preparing for an Interview – LMS-1541-27	EN
17 février (matin)	Giving and Receiving Feedback – LMS-1094-19	FR
23 February (a.m.)	Giving and Receiving Feedback – LMS-1094-18	EN
1-2 March	Effective Facilitation Skills – LMS-2249-6	EN
2 March	Building Resilience - Managing Stress – LMS-1942-18	EN
3 March (a.m.)	Performance Management: Effective Self Assessment for Staff Members – LMS-2250-2	EN
7 March	Discover your skills and strengths for your professional and personal development – LMS-2243-10	EN
7 March (a.m.)	Performance Management and Development Learning Programme for Managers and Supervisors – Mandatory for all managers – LMS-1090-238	EN
9 mars (matin)	Performance Management: Effective Self Assessment for Staff Members – LMS-2250-3	FR
9 March	UN For All: Including LGBTI colleagues in the UN workplace – LMS-2440-1	EN
13-14 March	Competency-based Selection and Interviewing Skills for Panel Members – Mandatory for interview panel members – LMS-1056-250	EN
15-13 March	Powerful Presentation – LMS-2248-9	EN
17 March	Performance Management - Setting SMART Goals – LMS-1926-13	EN
23 March (p.m.)	Mini-workshop: PHP Writing – LMS-1546-31	EN
23 mars (matin)	Performance Management - Setting SMART Goals – LMS-1926-14	FR
28 March (p.m.)	Mini-workshop: Preparing for an Interview – LMS-1541-28	EN
30 mars (matin)	UN For All - Respect for Diversity – LMS-2252-11	FR
5 April (a.m.)	Performance Management and Development Learning Programme for Managers and Supervisors – Mandatory for all managers – LMS-1090-239	EN
6 April	Building Resilience - Managing Stress – LMS-1942-19	EN
11 avril	Discover your skills and strengths for your professional and personal development – LMS-2243-11	FR
20 April (p.m.)	Mini-workshop: PHP Writing – LMS-1546-32	EN
27 avril (matin)	HIV/AIDS in the Workplace Orientation Programme – Mandatory for all staff members – LMS-1513-213	FR
27 April (p.m.)	HIV/AIDS in the Workplace Orientation Programme – Mandatory for all staff members – LMS-1513-214	EN
27 April (p.m.)	Mini-workshop: Preparing for an Interview – LMS-1541-29	EN
27 April (a.m.)	Performance Management - Setting SMART Goals – LMS-1926-15	EN
4 mai	Building Resilience - Managing Stress – LMS-1942-20	FR
5 May (a.m.)	Giving and Receiving Feedback – LMS-1094-20	EN
8&11 May	Orientation Programme for New Staff – LMS-1071-34	EN
10-11 May	Competency-based Selection and Interviewing Skills for Panel Members – Mandatory for interview panel members – LMS-1056-251	EN
16 May (a.m.)	Performance Management and Development Learning Programme for Managers and Supervisors – Mandatory for all managers – LMS-1090-240	EN
18 May (a.m.)	UN For All - Respect for Diversity – LMS-2252-9	EN
19 mai (matin)	Giving and Receiving Feedback – LMS-1094-22	FR
1 June	Discover your skills and strengths for your professional and personal development – LMS-2243-12	EN
8-9 juin	Competency-based Selection and Interviewing Skills for Panel Members – Mandatory for interview panel members – LMS-1056-246	FR
8 June (p.m.)	Mini-workshop: PHP Writing – LMS-1546-33	EN
13-14 June	Effective Facilitation Skills – LMS-2249-7	EN
13 June (p.m.)	Mini-workshop: Preparing for an Interview – LMS-1541-30	EN
15 June	Building Resilience - Managing Stress – LMS-1942-21	EN
22 June (a.m.)	Mini-workshop: Managing Difficult Conversations – LMS-1543-17	EN
22 juin (après-midi)	Mini-workshop: Managing Difficult Conversations – LMS-1543-16	FR
28-29 June	Competency-based Selection and Interviewing Skills for Panel Members – Mandatory for interview panel members – LMS-1056-252	EN
29 June (a.m.)	UN For All - Respect for Diversity – LMS-2252-10	EN
6 juillet	Discover your skills and strengths for your professional and personal development – LMS-2243-13	FR
6-7 July	Supervisory Skills Training - Phase 1 – LMS-1547-18	EN
13 July	Mini-workshop: PHP Writing – LMS-1546-34	EN
18-19 July	Effective Facilitation Skills – LMS-2249-8	EN
18 July (p.m.)	Mini-workshop: Preparing for an Interview – LMS-1541-31	EN
20 July	Building Resilience - Managing Stress – LMS-1942-22	EN
31 August	Discover your skills and strengths for your professional and personal development – LMS-2243-14	EN

RECOMMENDED SELF-PACED LEARNING

Self-paced	The Fundamentals of Procurement – LMS-2188	EN
Self-paced	Introduction to the Budget Process in the United Nations Secretariat – Long Version – LMS-1574	EN
Self-paced	Introduction to the budget Process in the United Nations Secretariat – Short Version – LMS-1575	EN

To enrol, please use Inspira - Merci de vous enregistrer via Inspira

TEAM ACTIVITIES – sdls_mc@unog.ch

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