The United Nations Office at Geneva (UNOG) is the second largest United Nations (UN) centre after the United Nations Headquarters in New York. UNOG is housed in the Palais des Nations, an outstanding example of twentieth century architecture, situated in the beautiful 46 hectare Ariana Park overlooking Lake Geneva in Switzerland.

Originally built between 1929 and 1936, it is one of the most active centres for multilateral diplomacy in the world, comprising 34 conference rooms and hosting approximately 12,000 meetings per year for over 75,000 delegates and 100,000 visitors.

About the Strategic Heritage Plan (SHP)

The SHP was conceptualized in 2013 and approved by the General Assembly of the UN in December 2015 with a total project budget of CHF 836.5 million.

The project, which will extend over a period of seven years, includes the construction of a new sustainable office building, the comprehensive renovation and modernization of the historical Palais des Nations buildings and the dismantling of the office tower above conference building "E". The project’s objectives include making the facilities at the Palais des Nations safer and more accessible for persons with disabilities. The Palais complex will become more energy efficient and all harmful materials used in the original construction will be removed.

The seminar will focus on the main construction projects, including:
- the new building construction contract and the Palais des Nations renovation contract (in excess of CHF100 million each); and
- the enabling works contract (earthworks and construction site establishment) (less than CHF 10 million).

UN delegates and staff will be supported by new and improved technology throughout the conference and office facilities. The renovated facilities will become more efficient in the use of space and will provide much needed space for collaboration.

The SHP will ensure that the Palais des Nations continues to serve for the next generation as a safe, cost-effective and sustainable conference centre and as a major platform to support the UN's important mission working for peace, human rights and well-being across the world.

The major milestones for the project are:
- To complete, during 2016, the design and tender documentation for the new building;
- To select, in early 2017, a construction contractor for the new 23,000 m² office building;
- To complete, during 2018, the tender design and selection of a contractor for the renovation of the 150,000 m² of existing Palais des Nations buildings;
- To complete, in 2019, the new office building and begin to use it as swing space; and
- Final completion of the overall project in 2023.

More information about the SHP project may be found at www.unog.ch/shp

Registration for the business seminar to be sent by e-mail to SHP-business-seminar@unog.ch
Invitation to Participate in a Business Seminar

On behalf of the Strategic Heritage Plan (SHP) team and the Procurement and Contracts Unit at the United Nations Office at Geneva (UNOG), we welcome your participation in a Business Seminar on "How to do business with the United Nations in the context of the Strategic Heritage Plan Construction and Renovation Project" to be held at the Palais des Nations in Geneva, Switzerland. Details regarding the Business Seminar are noted below.

**Date and venue:** 23 February 2016 at the Palais des Nations, Room VIII, 8–14 Avenue de la Paix, Geneva, Switzerland

**Meeting Point:** Pregny Gate, Palais des Nations, Geneva, Switzerland at 8:45 a.m. (Access information and a map of the UNOG premises may be found on [www.unog.ch](http://www.unog.ch))

**Duration:** 9 to 12 am (approx. three hours)

**Required:** pre-registration and national passport or ID when entering premises

The seminar will provide information on the specific business opportunities available within the SHP construction and renovation project, the United Nations procurement process, evaluation criteria, vendor registration procedures and how to find business opportunities with the UN in general. It will be given in the English language only and will be followed by a brief site tour.

To register for the event kindly send an e-mail to [SHP-business-seminar@unog.ch](mailto:SHP-business-seminar@unog.ch) indicating the participant(s) full name and national passport or ID number. Please note that in order to enter the UNOG premises participants must show the security services a national passport or ID at the Pregny Gate entry.

Strategic Heritage Plan and Procurement and Contracts Unit
United Nations Office at Geneva