Our world is in transformation. The year 2013 was certainly representative of this fact. Economic, political, demographic and environmental challenges continue to change our perspectives, our communities and our lives. Addressing these challenges requires dialogue, exchange and partnership. The need for a strong multilateral process, with an efficient United Nations at the centre, is greater today in a truly interconnected and interdependent world.

From disarmament, non-proliferation and arms control, to peacemaking, peacebuilding, humanitarian emergencies, human rights, economic cooperation and sustainable development, international actors met during the year at the Palais des Nations on a range of issues that impact the lives of people around the globe.

Behind the scenes, UNOG continued to provide conference services to its many clients and administrative services to other United Nations entities, while at the same time advancing cultural understanding, preserving knowledge and disseminating information.

This report serves as a testament to the leadership of Director-General Kassym-Jomart Tokayev, who has left an important legacy at UNOG before returning to national service. The progress made, especially with regard to disarmament, sustainability, the Strategic Heritage Plan and enhancing the work of the United Nations in Geneva through partnerships, will endure far into the future and I pay tribute to his important contribution.

Geneva is unique. Its tradition of neutrality, stability and excellence, coupled with the presence of a vast number of international actors, add inherent value for all. The activities undertaken in this city on a daily basis, not only by the United Nations, but by all partner entities active here, make a real difference to everyone on our planet.

Going forward, we will continue to draw on this spirit of Geneva as a multilateral hub. We will work to strengthen the partnerships essential to this collaborative work and, in this world in transformation, we will maintain the Palais des Nations as a centre where resilient global solutions are shaped for you.

Michael Møller
Acting Director-General
United Nations Office at Geneva
DID YOU KNOW?
In 2013...

MORE THAN 1,600 STAFF, REPRESENTING 115 NATIONALITIES WERE WORKING AT UNOG.

9,402 STAFF WERE WORKING FOR THE UNITED NATIONS SYSTEM IN GENEVA.

MORE THAN 60 UNITED NATIONS OFFICES, DEPARTMENTS AND OTHER ENTITIES RECEIVED ADMINISTRATIVE AND OTHER SUPPORT SERVICES FROM UNOG, INCLUDING FINANCIAL, HUMAN RESOURCES, INFORMATION TECHNOLOGY AND SAFETY AND SECURITY SERVICES.

UNOG PROVIDED INTERPRETATION SERVICES TO SUPPORT 74 UNITED NATIONS MISSIONS IN 47 COUNTRIES, INCLUDING IN THE DEMOCRATIC PEOPLE’S REPUBLIC OF KOREA AND THE SYRIAN ARAB REPUBLIC.

THE PALAIS DES NATIONS WELCROMED 103,868 VISITORS.

191 PERMANENT MISSIONS, PERMANENT OBSERVER MISSIONS AND PERMANENT OBSERVER OFFICES WERE ACCREDITED TO UNOG (3 MORE THAN IN 2012).

UNOG HELD OR SERVICED 10,740 MEETINGS AND TRANSLATED 351,529 PAGES.

235 PRESS CONFERENCES WERE HELD, 1,624 PRESS RELEASES WERE ISSUED.

THE UNOG WEBSITE WAS VISITED 1,473,367 TIMES.

101 CULTURAL EVENTS WERE ORGANIZED, IN PARTNERSHIP WITH 52 MEMBER STATES AND 8 INTERNATIONAL ORGANIZATIONS, PROMOTING NATIONAL CULTURE AND HERITAGE, AND CONVEYING KEY MESSAGES ABOUT THE WORK OF THE UNITED NATIONS AROUND THE WORLD.

408,406 LIBRARY AND ARCHIVE INFORMATION RESOURCES WERE CONSULTED, EITHER IN PERSON AT THE UNOG LIBRARY OR BY USERS ONLINE.

769 COURSES AND TRAINING WORKSHOPS WERE ATTENDED BY 10,346 PARTICIPANTS.

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1 Figure for 2013 provided through the secretariat of the United Nations System Chief Executives Board for Coordination.
EXECUTIVE SUMMARY

The United Nations Office at Geneva (UNOG) is a dynamic hub for international collaboration, dialogue and action on global priorities. It is the representative office of the Secretary-General in Switzerland and the second-largest United Nations duty station, with more than 1,600 staff representing close to 115 nationalities.

Throughout 2013, UNOG facilitated the Organization’s work in the promotion of peace, development and human rights. This was done through partnerships with civil society, research, academia, media and other international actors; by nurturing mutual respect and understanding through cultural exchange; by preserving the institutional memory and unique heritage of the United Nations; and by reaching out to mobilize support for the efforts of our Organization.

UNOG enhanced its role as a knowledge platform, bringing together different stakeholders of “Intellectual Geneva”. UNOG outreach to and engagement with youth on the work of the United Nations played a key role in a number of activities undertaken throughout the year. Efforts to support and enhance the access of people with disabilities to UNOG and its premises were a main priority. These efforts were also linked to the implementation of a number of “greening” initiatives directly impacting the energy efficiency of UNOG and the Palais des Nations. UNOG undertook several efforts to honour and support our greatest asset — our staff. Finally, the role of the UNOG Library as a centre for intellectual, cultural and academic knowledge and outreach was enhanced, together with the hosting and organization of over 100 cultural activities — a vehicle for intercultural dialogue and public diplomacy.

**CORE ACTIVITIES ARE DESCRIBED IN CHAPTERS ONE THROUGH FOUR.**

**Chapter I** details how UNOG fostered cooperation and exchange with Member States, the United Nations family in Geneva and Switzerland, the host country and other partners such as civil society and research and academic entities. Highlights included an agreement on the nuclear programme of the Islamic Republic of Iran, discussions on the crisis in the Syrian Arab Republic, support to key disarmament conventions and to the Conference on Disarmament, and the organization of signature events such as the Geneva Lecture Series and the Geneva Peace Talks. It also describes support to United Nations efforts in the areas of international peace and security, peacebuilding and preventive diplomacy, sustainable development, respect for international law and disarmament.

**Chapter II** illustrates outreach and engagement by UNOG in the work of the United Nations, especially in the areas of human rights, humanitarian action and development. It explains support provided to media representatives as well as radio and television coverage of major events, and outlines outreach efforts on the web and through social media.

**Chapter III** covers UNOG activities in the areas of language interpretation, translation, the editing and publishing of documents, the servicing of major conferences and meetings, and the promotion of multilingualism.

**Chapter IV** describes the expansion and improvement of administrative and other support services to more than 60 United Nations entities in Geneva; Bonn, Germany; and Turin, Italy, and to some 127 field offices in 90 countries. Services were provided in the areas of financial and human resources, budgeting and programme management, information technology support and central support, and safety and security services.

In 2014 and beyond, UNOG will continue to strengthen its core activities, while focusing on key areas:

- Searching for increased efficiencies in the provision of services to our very diverse and broad client base;
- Strengthening our outreach activities to our Member States, sister organizations and the public at large;
- Reinforcing the image of International Geneva as an impressively broad and substantive hub of United Nations and partner activities that affect the lives of individuals across the globe;
- Initiating the implementation of the Strategic Heritage Plan — a collaborative effort that will result in a modern and efficient platform for strengthened multilateral action.
UNOG divisions and services worked throughout 2013, with partners within and outside the United Nations system, in support of the Secretary-General’s priorities. This section presents some highlights of how UNOG contributes to the Organization’s efforts to support a world in transformation. These are all activities that will be continued and strengthened in 2014.

**Providing a Platform for Diplomacy and Peacemaking**

UNOG has increased its role in peacemaking, peacebuilding, conflict prevention and mediation activities. Critical services were provided to the discussions on the conflict in the Syrian Arab Republic and the talks on the nuclear programme of the Islamic Republic of Iran, which culminated in a historic interim agreement on 24 November 2013. UNOG also serves as the venue of a number of ongoing mediation efforts and political negotiations under the auspices of the United Nations, including the Geneva International Discussions and the Geneva-based mediation on Equatorial Guinea and Gabon.

**Addressing New Disarmament Threats**

On 15 November 2013, the States parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons which may be deemed to be Excessively Injurious or to have Indiscriminate Effects (commonly known as the Convention on Certain Conventional Weapons) agreed on a new mandate to convene at UNOG in 2014 a meeting of experts to discuss questions related to emerging technologies in the area of lethal autonomous weapons systems. Although fully autonomous weapons systems have never been deployed in warfare, machines that operate without direct human control or supervision may become a reality in the near future. In his message to the States parties, Secretary-General Ban Ki-moon explicitly urged them to remain vigilant in addressing the implications of new and emerging weapons and their technologies. In 2014, States are expected to engage in dialogue on all aspects of autonomous weapons systems to better understand their potentially grave humanitarian impact.

**Supporting United Nations Field Missions**

SHINING A SPOTLIGHT ON UNDERREPORTED STORIES

In a densely packed information environment, UN Radio Geneva gives attention to stories that, while they are not making big headlines or being discussed on social media, have important implications for people around the world. Among this year’s stories, UN Radio Geneva reported on the multiple emergency challenges faced in Chad, visiting a United Nations Children’s Fund (UNICEF) nutrition centre and investigating a project that helped women’s associations access water sources. An intensive programme to eradicate polio among nomads by using mobile vaccination teams was the subject of another feature. UN Radio Geneva also heard the voices of refugees displaced by violence in the neighbouring Central African Republic, many of whom lived in the bush or walked for days to reach safe refugee camps. This coverage helps keep such oft-forgotten emergencies in the spotlight.

PARTNERING TO DELIVER “PAPERSMART” CONFERENCES

The Integrated Sustainable PaperSmart Services implemented through the Geneva Technology Centre has had continued success in 2013, in line with the Organization’s “greening” strategy. PaperSmart is a system that efficiently manages paper resources by allowing delegates and staff members to access documents digitally and to print on demand, significantly reducing paper usage. PaperSmart was implemented at the eighteenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change (UNFCCC) which took place in Doha from 26 November to 8 December 2012. The United Nations Office of Information and Communications Technology in New York developed the technology, while UNOG provided the infrastructure and support to the conference. Eighteen thousand delegates accessed the system, which delivered 10 ready-to-use websites detailing the schedule and programme of meetings, e-forms for electronic devices, recorded speeches and conference documents. The PaperSmart system reduced the paper used during the conference by 2 million sheets (as compared to the previous conference) and was recognized by the Organization in the form of the 2013 UN 21 Award in the category of “Greening the UN.”

ENHANCING SECURITY COORDINATION WITH THE HOST COUNTRY

A visible representation of the close cooperation between UNOG and the host country on security, 2013 witnessed the full participation of Swiss law enforcement personnel in the Security Certification Programme organized by the Security and Safety Service at UNOG. The learning and certification programme delivers specialized training on safety and security skills through lectures, workshops, practical individual and group exercises, group and forum discussions, case studies and instructor-led simulations. The Chief of the diplomatic unit of the Geneva Police was one of the most active participants, noting that the content of the training had convinced him and he would start applying several methodologies with his team: “From now on, when we prepare the security measures for a visit or an event, we will be speaking the same language.”
CHAPTER I

MULTI-STAKEHOLDER ENGAGEMENT IN THE WORK OF THE UNITED NATIONS

“The challenges of peace and security are too complex and interlinked for any country or organization to address alone. To be successful, we must join forces and craft joint strategies that draw on respective strengths.”

Ban Ki-moon, Secretary-General of the United Nations, to the Security Council on 28 October 2013
**CHAPTER I**

**DID YOU KNOW?**

In 2013...

UNOG received 155 high-level visits:

- 3 visits of the Secretary-General
- 4 visits of the Deputy Secretary-General
- 2 visits of the President of the General Assembly
- 146 visits of high-level dignitaries of United Nations Member States

**PROMOTING UNITED NATIONS PRIORITIES**

UNOG interacts closely with the more than 35 United Nations entities in Geneva and is a key facilitator in relations within the Organization and with the broader diplomatic community.

In his role as the Secretary-General’s personal representative, the Director-General engages in regular dialogue with regional groups of Member States in Geneva to promote the priorities of the Secretary-General and strengthen collaboration, ensuring that the respective priorities are well aligned. He also frequently represents the Secretary-General at international meetings in the region.

**UNOG EXECUTIVE BRIEFINGS**

The UNOG Executive Briefing Series is organized by the Director-General to provide Member States with information on issues of interest to the diplomatic community. In 2013, Executive Briefings included an update on the situation in Afghanistan by the Special Representative of the Secretary-General and Head of the United Nations Assistance Mission in Afghanistan, Ján Kubiš; two briefings on reform by Kim Won-soo, Special Adviser to the Secretary-General on Change Implementation, as well as an update from the Joint Special Representative of the United Nations and the League of Arab States for Syria, Lakhdar Brahimi, on the efforts leading up to the “Geneva II” Conference. The frequency and scope of these briefings will be increased in 2014 and beyond.

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**Kim Won-soo, Special Adviser to the Secretary-General on Change Implementation, briefs Member States at UNOG Executive Briefing, 16 October 2013 (UN Photo/Sven Gussmann)**

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Switzerland as a host country supports UNOG at all levels — federal, cantonal and municipal — to achieve United Nations priorities. UNOG continues to reinforce its working relationship with its Swiss host on various issues, including protocol, security and safety and the promotion of “International Geneva.”

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* Figures provided by the Security and Safety Service. They only take into account high-level dignitaries who benefited from close security protection.
“Talking together is the first important step, yet it has to be followed by collaborative action. It is only by joining forces and acting together that we will achieve the changes we want to see in the world.”

Martin Dahinden, Director-General of the Swiss Agency for Development and Cooperation, Swiss Federal Department of Foreign Affairs, September 2013

HONEY FROM ARIANA PARK — A SWEET SYMBOL OF COOPERATION WITH SWITZERLAND

September 2013 marked the first harvest of honey from the apiary in Ariana Park. The beehives were donated by Switzerland in 2012, on the tenth anniversary of its accession to the United Nations. The honey is shared equally between UNOG and the Permanent Mission of Switzerland for use in non-commercial promotional activities.

UNOG directly supports the Swiss authorities and permanent missions in Geneva with regard to visits of Heads of State and Government, Ministers for Foreign Affairs and other high-level dignitaries when they attend the Human Rights Council, the Conference on Disarmament and other conferences which take place in Geneva.

1. Official visit of Heinz Fischer, President of the Republic of Austria, accompanied by Margit Fischer, the First Lady of Austria, 10 June 2013 (UN Photo/Pierre Virot)  
2. Official visit to UNOG of Joachim Gauck, President of the Federal Republic of Germany, together with UNOG Director-General Kassym-Jomart Tokayev, 25 February 2013 (UN Photo/Pierre Albouy)  
3. Juan Manuel Santos Calderón, President of the Republic of Colombia, during a press conference, 3 July 2015 (UN Photo/Jean-Marc Ferré)
CHAPTER I

ADVANCING ECONOMIC AND SOCIAL DEVELOPMENT

From 1 to 26 July 2013, the Economic and Social Council (ECOSOC) held its substantive 2013 session in Geneva. The Council held a high-level segment from 1 to 4 July, focusing on science, technology and innovation, attended by Secretary-General Ban Ki-moon and over 500 delegates. UNOG also provides support to the United Nations Conference on Trade and Development (UNCTAD) and the United Nations Economic Commission for Europe (UNECE), two essential bodies of the United Nations that advance economic and social development.

Lakhdar Brahimi (centre), Joint Special Representative of the United Nations and the League of Arab States for Syria, John Kerry (left), Secretary of State of the United States of America, and Sergey Lavrov (right), Minister of Foreign Affairs of the Russian Federation, during a press conference, 13 September 2013 (UN Photo/Jean-Marc Ferré)

UNOG AS A PLATFORM FOR PEACE

Capitalizing on the unique spirit and history of Geneva as a “City of Peace”, UNOG has strived over the past year to increase its role in peacemaking, peacebuilding, conflict prevention and mediation activities. In this regard, UNOG serves as the venue of a number of ongoing mediation efforts and political negotiations under the auspices of the United Nations, including the Geneva International Discussions and the Geneva-based mediation on Equatorial Guinea and Gabon.

In addition, critical services were provided to the discussions on the conflict in the Syrian Arab Republic and the talks on the nuclear programme of the Islamic Republic of Iran, which culminated on 24 November in a historic interim agreement.

UNOG also contributes to the ongoing enhancement of the United Nations’ mediation capacities through the network of United Nations system Mediation Focal Points.

These efforts are operational realizations of the goal of prioritizing early warning and early action to prevent conflict contained in the Secretary-General’s five-year action plan.

There were also a number of events held throughout the year to promote these key priorities.

On 6 March 2013, the Director-General chaired the seminar “The United Nations and Security Sector Reform: The Way Forward”, organized jointly by the Slovak Republic, the Geneva Centre for the Democratic Control of Armed Forces and UNOG. The event highlighted the multidimensional nature of the security sector reform challenge, and the need to work across institutional and thematic boundaries in order to provide and consolidate the security environment that will ensure peaceful post-conflict transitions.

Catherine Ashton (left), High Representative of the European Union for Foreign Affairs and Security Policy, and Mohammad Javad Zarif (right), Foreign Minister of the Islamic Republic of Iran, during the talks, 20 November 2013 (UN Photo/Jean-Marc Ferré)
UNOG has helped to strengthen coherence and coordination on peacebuilding work in Geneva, in particular through the Geneva Peacebuilding Platform, a networking and knowledge-sharing hub for peacebuilding professionals. On 10 September 2013, the Director-General chaired the joint event organized by UNOG, the Geneva Peacebuilding Platform and the Institute for Economics and Peace on “Positive Peace and the Post-2015 Development Agenda: Towards a more comprehensive approach to increase resilience and well-being.” The one-day event highlighted Geneva as an ideal platform for the promotion of peace due to the presence of unique actors with in-depth expertise in the fields of security, development, human rights and governance.
to catalyze practice and ideas on themes related to peace that resonate with Geneva’s diverse community of practice and the broader peacebuilding field. Focusing on the theme “What does peace mean to you?”, speakers shared their own personal stories about practical involvement in peacebuilding, dispute resolution or violence reduction, emphasizing how their engagement shaped their own understanding of peace.

SUPPORTING HUMAN RIGHTS AND HUMANITARIAN ACTION

“Switzerland, and particularly Geneva, plays — and will continue to play — an important role in safeguarding the principles and values that underpin humanitarian work.”

Ban Ki-moon, Secretary-General of the United Nations, to the World Humanitarian Summit, 26 September 2013

From conference services to administrative support, UNOG plays an essential role in supporting United Nations action on human rights and in humanitarian emergencies. By providing essential services to, in particular, the Office of the United Nations High Commissioner for Human Rights (OHCHR) and the Office for the Coordination of Humanitarian Affairs (OCHA), UNOG contributes to advancing these important United Nations priorities.

FACILITATING PARTICIPATION OF CIVIL SOCIETY

“[Non-governmental organizations] have specialized competence, hands-on experience and flexibility that is of great value. They need to bring to the table their knowledge of the challenges on the ground and of practical solutions that work.”

Kassym-Jomart Tokayev, Director-General of UNOG, at his 2013 Annual Civil Society Briefing, 9 April 2013

In 2013, civil society organizations continued their enthusiastic participation in United Nations activities. Of particular interest was the discussion on the United Nations post-2015 development agenda and sustainable development goals. The UNOG NGO Liaison Unit supported consultations and meetings with non-governmental organizations (NGOs) on these subjects and, among other events, organized, in cooperation with the United Nations Non-governmental Liaison Service (UN-NGLS) and the Executive Office of the Secretary-General/One Secretariat, a thematic debate and dialogue in the context of the high-level segment of ECOSOC. The discussion was centered on the effective participation of civil society in the shaping of the post-2015 development agenda.

Among the 4,000 NGOs that benefit from consultative status with ECOSOC, a few hundred designate annual or temporary representatives, accredited to UNOG. UNOG assists NGOs in obtaining consultative status and in organizing meetings and debates in the Palais des Nations, while promoting the creation of partnerships between NGOs. Highlights of 2013 included the drafting of a
declaration on the right to peace, the platform of NGOs on the right to education and a symposium of indigenous peoples, which highlighted the use of new information technologies by young indigenous people to safeguard the historic memory of the older generations. Some of these meetings took place in the NGO Resources and Services Centre, a working and meeting space for NGOs within the Palais des Nations.

NGO BRIEFINGS

Growing in popularity each year, the Joint NGO Briefing Series, was organized in 2013 jointly by the UNOG NGO Liaison Unit, the United Nations Information Service (UNIS) and UN-NGLS and aimed to provide information and facilitate civil society participation in United Nations activities. In February, the briefing focused on NGO participation during the 2013 substantive session of ECOSOC and, in April, a briefing was offered on population and development, looking at the framework “ICPD beyond 2014” (United Nations review of the International Conference on Population and Development Programme of Action). In October, the briefing explored the post-2015 development agenda and opportunities for civil society participation and, in December, the final session of the year welcomed the start of discussion on the role of civil society and indigenous communities in the World Conference on Indigenous Peoples, to be held in September 2014.

SUPPORTING THE FRAMEWORK OF INTERNATIONAL LAW

UNOG actively supports efforts promoting the respect of international law, which remains fundamental to achieving the objectives of the Organization as a whole.

The mandate of the International Law Commission towards the progressive development and codification of international law remains vital. The Commission held its sixty-fifth session in May–June and July–August 2013 at the Palais des Nations. Discussions focused, among other issues, on the obligation to extradite or prosecute, the protection of persons in the event of disasters, the immunity of State officials from foreign criminal jurisdiction, the provisional application of treaties, the formation and evidence of customary international law, subsequent agreements and subsequent practice in relation to the interpretation of treaties, and the Most-Favoured-Nation clause. The UNOG Legal Liaison Office provided administrative support to the Commission to facilitate its work.
CHAPTER I

UNOG also organized and hosted the forty-ninth session of the annual International Law Seminar, designed for postgraduate students in international law, young scholars and government officials exposed to issues of public international law in their work. They attended plenary meetings of the International Law Commission and special lectures by the Commission’s members, senior officials of the International Telecommunication Union (ITU), the Office of the United Nations High Commissioner for Refugees (UNHCR) and professors from the University of Geneva, as well as from the Graduate Institute of International and Development Studies. The participants formed three working groups and considered the following topics: agreements and practice in relation to treaty interpretation; the protection of persons in the event of disasters; and immunity of State officials from foreign criminal jurisdiction. UNOG also called on members of the International Law Commission to invite governments to make voluntary contributions to the International Law Seminar Trust Fund, which awards scholarships every year to deserving participants, primarily from developing countries.

UNOG HOSTS THE SHABTAI ROSENNE MEMORIAL LECTURE ON HUMAN RIGHTS AS INTERNATIONAL CONSTITUTIONAL LAW

Dr. Shabtai Rosenne, one of the foremost international lawyers of recent times, had ties to the United Nations and to Geneva that were profound. As a widely acknowledged expert on treaty law, the law of the sea and the International Court of Justice, he was a formative voice in the field of international law.

On 1 October, the UNOG Library, together with the Permanent Mission of Israel and other international organizations in Geneva, Brill/Martinus Nijhoff Publishers and the Rosenne family, hosted the third Shabtai Rosenne Memorial Lecture as part of its successful UNOG Library Talks series. The Memorial Lectures are held in cities that had special significance in Dr. Rosenne’s professional life, the first taking place at the Peace Palace in The Hague and the second in the Law Society’s Hall in London. Geneva was the natural choice for the location of the 2013 Memorial Lecture given Dr. Rosenne’s profound connection to the city through his diplomatic and legal career and as a member of the International Law Commission.
“We are united in countering the erroneous view that security is achieved through the pursuit of military dominance and threats of mutual annihilation. Our memories are long. We know this path is a dead end.”

Secretary-General Ban Ki-moon’s message to the Hiroshima Peace Memorial Ceremony, 6 August 2013

ADVANCING UNITED NATIONS DISARMAMENT PRIORITIES

UNOG is a central hub for disarmament and non-proliferation issues — indispensable to ensure human development and promote international peace and security. It is home to the Conference on Disarmament, the single multilateral disarmament negotiating forum of the international community. It also provides, through the Geneva Branch of the United Nations Office for Disarmament Affairs (UNODA), substantive and organizational support to a wide range of multilateral disarmament agreements and hosts a large number of disarmament-related conferences. The Director-General of UNOG is also Secretary-General of the Conference on Disarmament and Personal Representative of the Secretary-General of the United Nations to the Conference.

CONFERENCE ON DISARMAMENT

“I continue to believe in the value, importance and necessity of the Conference on Disarmament as the single, multilateral disarmament negotiating forum of the international community.”

Kassym-Jomart Tokayev, UNOG Director-General, Secretary-General of the Conference on Disarmament and Personal Representative of the United Nations Secretary-General to the Conference, 10 September 2013

Several Presidencies also organized focused plenary meetings on all the agenda items of the Conference, as well as on how to reach agreement on a programme of work and on the revitalization of the Conference.

A positive development of the 2013 session was the establishment of an informal working group with a mandate to produce a programme of work that would be robust in substance and progressive over time in implementation, in line with a proposal made on 18 June 2013 by Kassym-Jomart Tokayev, Secretary-General of the Conference on Disarmament. The working group is led by the President of the Conference on Disarmament, the Co-chair (Ambassador Luis Gallegos Chiriboga of Ecuador) and the Vice Co-chair (Ambassador Peter Woolcott of Australia).
CHAPTER I

MULTILATERAL NUCLEAR DISARMAMENT NEGOTIATIONS — ESTABLISHMENT OF AN OPEN-ENDED WORKING GROUP

The General Assembly made history in many ways when it adopted resolution 67/56 of 3 December 2012 establishing the Open-ended Working Group to develop proposals to advance multilateral nuclear disarmament negotiations. It decided to address, in a vigorous manner and outside the existing traditional forums, the universal objective of a non-violent world free of nuclear weapons, and also agreed that the meetings of the Working Group would take place at UNOG with the broad participation of civil society. Throughout the year, with the substantive support by the Geneva Branch of UNODA, the Working Group discussed in an interactive, inclusive and constructive manner the current status, challenges and prospects for negotiations, the responsibilities of the different players and the role of the nuclear weapons in the security context of the twenty-first century.

As its outcome, the Open-ended Working Group adopted a substantive report reflecting its deliberations and the variety of proposals made. The report refers, in particular, to several approaches towards this goal, including: an action plan for achieving a nuclear-weapon-free world in a universal, time-bound, non-discriminatory, phased and verifiable manner; the step-by-step approach of mutually reinforcing and progressive steps leading to the full and complete elimination of nuclear weapons; the comprehensive approach for a phased programme for the complete elimination of nuclear weapons within a specified time frame; or a “building blocks” approach — a set of mutually reinforcing unilateral, bilateral, plurilateral and multilateral elements, not implying conditionality and without prejudice to a time frame.

The report of the Open-ended Working Group also emphasizes that, notwithstanding the approach, in order to move forward on nuclear disarmament the international community should focus on common ground and not on differences.

The report was considered by the sixty-eighth session of the General Assembly in New York.

SUPPORTING OTHER UNITED NATIONS DISARMAMENT EFFORTS

In 2013, three Groups of Governmental Experts held their meetings in UNOG: the Group of Governmental Experts on Developments in the Field of Information and Telecommunications in the Context of International Security; the Group of Governmental Experts on the continuing operation of the United Nations Register of Conventional Arms and its further development; and the Group of Governmental Experts on Transparency and Confidence-Building Measures in Outer Space Activities. Supported substantively by the Geneva Branch of UNODA, this third Group of Governmental Experts agreed on a set of substantive transparency and confidence-building measures for outer space activities and recommended that States consider and implement them on a voluntary basis. The recommendations of this Group are contained in its final report, which was presented to the General Assembly at its sixty-eighth session and will be referred to the Conference on Disarmament for consideration as appropriate.

The Advisory Board on Disarmament Matters, which advises the Secretary-General on matters of arms limitation and disarmament, held its sixtieth session at UNOG. The Board, which was substantively supported by the Geneva Branch of UNODA, focused its deliberations on the relations between nuclear-weapon-free zones in advancing regional and global security and disarmament, and on security implications of emerging technologies. Its recommendations are contained in the report of the Board to the Secretary-General, who subsequently presented a report on the work of the Board to the General Assembly at its sixty-eighth session.
As home to the secretariats of a number of key disarmament conventions, UNOG serves as a platform for international disarmament efforts. The year 2013 witnessed several important developments in this area, as highlighted below:

| Convention on Certain Conventional Weapons (CCW) | UNOG continued to actively support the work of the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects (commonly known as the Convention on Certain Conventional Weapons). The Convention is a key instrument of international humanitarian law and humanitarian action. The two experts’ meetings and the three annual conferences of the States parties convened at UNOG in 2013 continued to focus on strengthening the implementation and enhancing the universalization of the Convention and two of its five protocols — the Protocol on Prohibitions or Restrictions on the Use of Mines, Booby-Traps and Other Devices as amended on 3 May 1996 (also known as Amended Protocol II) and the Protocol on Explosive Remnants of War to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects (also known as Protocol V). In 2013, the CCW Implementation Support Unit, which is based within the Geneva Branch of UNODA, organized a number of awareness-raising and outreach events on the Convention and its Protocols. Such activities — which included briefings to government officials, university students, officials from international organizations and civil society representatives — were an excellent opportunity to help participants better understand the Convention. |
| Biological Weapons Convention | UNOG is the premier international forum ensuring that modern biology is used safely, securely and solely for beneficial purposes; it is where the Convention on the prohibition of the development, production and stockpiling of bacteriological (biological) and toxin weapons and on their destruction (also known as the Biological Weapons Convention) was negotiated and where all its meetings take place. In 2013, the States parties to the Biological Weapons Convention worked with the treaty’s UNODA-based Implementation Support Unit to continue to put into effect the decisions and recommendations of the Seventh Review Conference, which was held at UNOG in December 2011. The new, restructured intersessional work programme, which began in 2012, was further developed to strengthen the effectiveness of the treaty and focus on the three standing agenda items: cooperation and assistance; review of developments in science and technology; and strengthening national implementation. Furthermore, a range of outreach and awareness-raising activities were conducted on the Convention, briefing government representatives, students, NGOs, the scientific community and industry bodies. |
| Mine Ban Convention | Support for the implementation of the 1997 Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on their Destruction, commonly known as the Mine Ban Convention, is provided by the Geneva Branch of UNODA. The Thirteenth meeting of the States Parties to the Anti-Personnel Mine Ban Convention took place in UNOG from 2 to 5 December 2013, followed by the First Preparatory Committee for the 2014 Third Review Conference of the States Parties to the Convention. The activities of the Geneva Branch of UNODA in this area included raising awareness and promoting the universalization of the Convention, maintaining the database of annual national reports submitted by the States parties pursuant to the provisions of the Convention, and supporting action aimed at facilitation and clarification of compliance with the Convention. |
| Convention on Cluster Munitions | Support was provided for the Fourth Meeting of States Parties to the Convention on Cluster Munitions, which took place from 10 to 13 September 2013 in Lusaka and reflected significant international support for the Convention. The meeting focused on universalization of the Convention, particularly in Africa, and on ways to further enhance its implementation. |
SPECIAL FOCUS

“INTELLECTUAL GENEVA”: UNOG AS A PLATFORM FOR INNOVATION AND KNOWLEDGE

The rich presence of world-class research and academic institutions in Geneva represents a unique strength for the United Nations. Through its extensive network, UNOG facilitates the integration of this wide-ranging knowledge and expertise into discussion and policymaking within the Organization. The year 2013 saw a number of concrete realizations of these innovative and collaborative partnerships with “Intellectual Geneva”.

UNOG AND THE GRADUATE INSTITUTE OF INTERNATIONAL AND DEVELOPMENT STUDIES SIGN A LETTER OF AGREEMENT

On 2 September 2013, Director-General Kassym-Jomart Tokayev and Philippe Burrin, Director of the Graduate Institute of International and Development Studies, signed a letter of agreement bolstering cooperation between the two institutions.

The partnership will facilitate access to internships at the United Nations and to its Graduate Study Programme. Students will also benefit from special programmes organized by UNIS on topics such as peace, human rights and the environment, as well as guided tours of UNOG.

Gaining a greater understanding of the United Nations and its work benefits not only the students of the Institute, but UNOG as well, by engaging the academic community in its activities and building on current United Nations efforts to motivate and empower young people. The agreement also furthers the efforts of both UNOG and the Institute to continue to promote Geneva as a centre of the international community’s work in the service of peace, development and human rights.

Another key partner in Geneva’s scientific and research community is the European Organization for Nuclear Research (CERN), with whom UNOG signed a cooperation agreement in 2011. In 2013, UNOG benefited from this partnership by becoming a member of both an Internet consortium and the CERN Internet eXchange Point. Using the consortium as the main Internet service provider for UNOG allows UNOG to more than double the Internet bandwidth capacity available on site at a minimal cost, and enhances the capacities of UNOG in the event of a crisis at the Palais de Nations.

UNOG also partnered with CERN in outreach to the local community by taking part in the CERN open weekend, giving lectures in the “International Village” exhibition and setting up an information stall.
“Science, technology, innovation and culture can significantly impact each of the three dimensions of sustainable development — economic, social and environmental.”

Ambassador Néstor Osorio of Colombia, President of the Economic and Social Council, 1 July 2013.

CULTURAL CONFERENCE: SCIENCE MEETS ART

Organized by the Permanent Mission of Italy in collaboration with the UNOG Cultural Activities Programme on 21 November 2013, this conference explored the connection between science, technology and art, looking at, among other issues, the use of physics in the preservation and renovation of cultural heritage.

PROMOTING KNOWLEDGE EXCHANGE THROUGH THE UNOG LIBRARY

In its position as knowledge centre in the heart of the UNOG intellectual, academic and outreach programme, the UNOG Library communicates to United Nations staff members, diplomats and staff from the Permanent Missions, conference delegates, the international community and the public at large about United Nations issues and informs decision-making and debate.

In 2013, the Library Talks series attracted 1,500 participants in 16 events, a marked increase since 2012, which confirms the importance of informal knowledge-sharing at UNOG. The Library Talks are organized with institutions from the United Nations system, civil society and academia, as well as with permanent missions, and strive to give diverse opinions on United Nations issues to members of the public. A few of the highlights of this year’s programme were “Afghanistan’s post-conflict reconstruction — the outlook after the 2014 transition”, a talk organized in collaboration with UNITAR; “Ten steps towards a weapons of mass destruction-free zone in the Middle East” organized with the Russian Center for Policy Studies; and “The legend of China’s growth” presented with the United Nations Research Institute for Social Development and the Permanent Mission of China.
SEARCHING FOR PARADIGMS FOR CHANGE

Is it possible to achieve the apparently conflicting goals of prosperity, security, sustainability and social justice?

This was the main question posed to over 250 participants in an international conference hosted on 3 June 2013 by UNOG and the World Academy of Art and Science. Headed by Ivo Šlaus and Garry Jacobs, the World Academy of Art and Science is an international NGO focused on the social consequences and policy implications of knowledge.

The idea for the conference sprang from a clear need to consider in depth the multiple challenges before the international community with a view to identifying the elements necessary for fundamental paradigm change.

The conference provided a rare opportunity for diplomats and activists to look beyond the daily discussions on technical and policy details and reflect together on what kind of future we want.

Over 40 prominent speakers from the United Nations family, government, other international organizations, academia and the private sector examined current challenges and proposed solutions. Among the presenters were high-profile leaders such as International Committee of the Red Cross (ICRC) President Peter Maurer, CERN Director-General Rolf Heuer, Fondation pour Genève President Ivan Pictet and a number of Geneva-based ambassadors.

UNOG and the World Academy of Art and Science will continue their collaboration to identify the core elements of a new paradigm that can inform and guide broader international efforts. The reflection process is being continued in different conferences in various regions of the world.
CHAPTER II

OUTREACH AND ENGAGEMENT:
THE WORK OF THE UNITED NATIONS

Promoting understanding of the work and purposes of the United Nations in Geneva and its impact is an important aspect of the work of UNOG, especially in the areas of disarmament, human rights, humanitarian action and development. UNIS, the “voice” of UNOG, promotes public events, supports the media in reporting news, highlights global United Nations campaigns and engages the public in the work of the United Nations family in Geneva.

ESSENTIAL SUPPORT TO MEDIA REPRESENTATIVES

UNOG provides an array of services to help journalists report on the work of the United Nations. In 2013, UNOG accredited 1,044 foreign correspondents, television crews, and media organizations from every continent. From headline-making news and the latest developments in United Nations field missions to hidden stories and in-depth features, UNOG supports the media in all aspects of its work.

Biweekly press briefings are a vital opportunity for the United Nations to speak with one voice, as spokespersons for all United Nations agencies, funds and programmes in Geneva come to the Palais des Nations to brief journalists. Increasingly, United Nations field staff and senior personnel, such as the special representatives of the Secretary-General, also take the opportunity, when in Geneva, to speak to the Geneva press corps about the situation on the ground, for instance, concerning the refugee crisis in the Syrian Arab Republic.

In addition, UNOG facilitates and organizes press conferences year-round for United Nations entities, as well as permanent missions and organizations such as ICRC. Support is also provided to the permanent press corps in the form of workspace, telephone lines, mailboxes, television and radio studio space and other services.
CHAPTER II

DID YOU KNOW?

In 2013, UNOG:

WELCOMED 103,868 VISITORS TO THE PALAIS DES NATIONS

ORGANIZED 235 PRESS CONFERENCES

PUBLISHED 1,624 PRESS RELEASES IN ENGLISH AND FRENCH

ORGANIZED 73 INFORMATION AND 2 SEMINAR PROGRAMMES

MADE FREELY AVAILABLE 6,932 PHOTOGRAPHS

ACCREDITED 392 PERMANENT AND 652 TEMPORARY AD HOC CORRESPONDENTS

INFORMATION-SHARING AND OUTREACH

Working with schools, youth groups, academia, permanent missions, NGOs and the very active international community in Geneva, UNOG delivers multilingual, informative and engaging events such as panel discussions, lectures and ceremonies that educate participants about the United Nations.

One example of reaching out to new audiences was the participation of UNOG in the International Geneva exhibits at the Geneva Autumn Fair in November 2013, displaying photos, films and publications on United Nations activities.

Public information diffused by the United Nations is not only limited to news and campaigns. It is also about remembering the past and educating future generations so they learn from the lessons of history. In 2013, UNOG organized ceremonies to mark the International Day of Commemoration in Memory of the Victims of the Holocaust and the International Day of United Nations Peacekeepers.

#TheWorldNeedsMore was the hashtag for this year’s World Humanitarian Day, which also marked the tenth anniversary of the Canal Hotel bombing, a day commemorated in several ways at UNOG, with moving speeches and a candle-lighting ceremony, a live link to a ceremony in New York and a lively OCHA social media campaign featuring a blimp flying above the Palais. At a ceremony for the International Day for the Eradication of Poverty, young people spoke of the hardship endured by those living in the margins of society.

For Nelson Mandela International Day, UNOG screened three films about his lifetime of work for equality and the opportunities he made possible for youth in the townships of South Africa. Following his passing on 5 December 2013, UNOG held a commemoration on 17 December 2013 to honour one of the giants of our time.
VISITS

More than 100,000 people took a guided tour of the Palais des Nations in 2013, and were inspired by its impressive architecture and rich history. Guided tours are provided in 12 languages, led by 25 tour guides. The three thematic tours — on the history of the League of Nations, the art and architecture of the Palais, and the history, flora and donations of Ariana Park — were also popular with visitors seeking more specialized information.

Guided tours of the UNOG Library have become another outreach vehicle, specifically to students who often use them as a prelude to longer stays for research purposes. Highlights of the tour are the 10 floors of book and document stacks, the visit of the League of Nations Museum and book exhibitions, such as “Inspirational leaders, inspirational books”. In 2013, more than 1,800 people from all over the world participated in the tours.

TELEVISION AND RADIO

UNTV cameras captured peacemaking activities in Geneva, as 2013 was marked by an increase in live coverage of major events. Press conferences by the Joint Special Representative of the United Nations and the League of Arab States for Syria Lakhdar Brahimi, Security Council Foreign Ministers, Under-Secretary-General and Emergency Relief Coordinator Valerie Amos and United Nations High Commissioner for Refugees António Guterres, as well as Human Rights Council debates and discussions on humanitarian assistance, were broadcast and webcast.

Leading television stations and websites throughout the world broadcast live coverage by UNTV and UN Radio Geneva of high-level political meetings and the day-to-day activities of the United Nations, and used edited sections in their news programmes. More television journalists took news stories directly from the UNOG FTP server, increasing distribution. UNOG also continued to transmit television stories through UNifeed at United Nations Headquarters and partner Eurovision, as well as to provide studio and transmission facilities for external use.

Leading United Nations newsmakers used UNOG studios to talk about the Organization’s work through live and recorded interviews with broadcasters in different parts of the world. UNOG combines traditional and new media, and in one recent innovation, its webcasts of meetings such as the Human Rights Council were made available on mobile devices.
CHAPTER II

OUTREACH ON THE WEB

The UNOG website (www.unog.ch) and social media were increasingly important outreach tools in 2013. The charts below show a continuous increase in the number of website visitors from 2008 to the present.

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<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of visits</td>
<td>200'000</td>
<td>400'000</td>
<td>600'000</td>
<td>800'000</td>
<td>1'000'000</td>
<td>1'200'000</td>
</tr>
<tr>
<td>Unique visitors</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>
+----------------+----------------+----------------+----------------+----------------+----------------+----------------+----------------+----------------+----------------+

Social media is the only media form that is not just interactive but positively demands a two-way conversation. We therefore embrace our followers!

By the end of 2013, Twitter, Facebook, Flickr and YouTube were well integrated into the communications landscape of every United Nations organization in Geneva. UNOG-chaired meetings of the United Nations Communications Group on social media, and its social media outlets communicated news, campaigns, speeches, events, meetings and major events.

By the end of 2013, the @UNGeneva Twitter account had 30,200 followers, the UN Geneva Facebook page had almost 9,000 ‘likes’. videos uploaded in 2013 to our YouTube account had been viewed 2,403 times and our Flickr page has received a record 2,330,000 views since its launch.
“This is a two-way communication. This includes carrying the voices and messages of young people back to the Organization and opening channels of communication between youth and the United Nations.”

Ahmad Alhendawi, Envoy of the Secretary-General on Youth, 19 March 2013

As a main priority of the United Nations, UNOG continued throughout the year to engage young people in the work of the United Nations. Through programmes for children in local schools, outreach to graduate students, library programmes and interaction with UNOG staff, young people learned about the work of the United Nations family.

One highlight was Human Rights Week at a Geneva secondary school, Institut Florimont, where 1,000 students aged 12 to 18 took part in workshops and produced their own “Charter of Rights and Responsibilities”, an extract of which is shown below:

### Our Rights by the pupils of Institut Florimont

<table>
<thead>
<tr>
<th>Right</th>
</tr>
</thead>
<tbody>
<tr>
<td>The right to dream and daydream</td>
</tr>
<tr>
<td>The right to help and encourage others</td>
</tr>
<tr>
<td>The right to express ourselves</td>
</tr>
<tr>
<td>The right to love and friendship</td>
</tr>
</tbody>
</table>

Singer Emmanuel Jal performing in the Luminarium, 10 June 2013 (UN Photo/Jean-Marc Ferré)
Another memorable event was held in the Luminarium, a spectacular inflated sculpture installed in the Ariana Park during a session of the Human Rights Council. Musician and former child soldier Emmanuel Jal performed for children from four local primary schools who, inspired by the Luminarium, wrote their own “Children’s Human Rights Treaty” and took part in a mass recital of the Universal Declaration of Human Rights.

Young people were also engaged through the UNOG Cultural Activities programme. Youth took the lead as performers in three concerts, involving four young pianists, an international children’s orchestra and the Bolivian musical youth group Ensamble Moxos. Street art murals exhibited in the Bar Serpent also involved youth: they were created during a children’s workshop led by a well-known graffiti artist.
international organizations in Geneva; the Special Representative of the Secretary-General on Sexual Violence in Conflict and a representative from the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women).

Young people were also engaged through the 76 UNOG information programmes delivered in 2013. United Nations officials and civil society representatives gave lectures on the activities of the specialized United Nations agencies in Geneva and their role in global issues. Two such seminars were held in partnership with the University of Geneva.

UNOG also welcomed 11 journalists participating in the Reham Al-Farra Memorial Journalists’ Fellowship Programme for an intense week of briefings by media professionals, diplomats and United Nations officials.

Youth is at the heart of the academic outreach programme of the UNOG Library. Young students and researchers from the Graduate Institute of International and Development Studies and the University of Geneva practice methods of historical research in the archives. The international schools of Bern and Winterthur in Switzerland hold workshops there on the history of international organizations.

The Geneva International Model United Nations Annual Conference, organized in March 2013 with the support of UNOG, was one of the largest events showcasing youth engagement with the United Nations. Focused on the theme of science for peace and development, this conference united 250 students at the Palais des Nations for five days of debate. In October, on the occasion of the sixty-eighth anniversary of the Charter of the United Nations, the Geneva International Model United Nations organized a panel discussion at the Palais des Nations focusing, in particular, on human rights in the context of the post-2015 development agenda.

UNOG has continued its strong partnership with the International School of Geneva, hosting in December 2013 the annual General Assembly of the School’s model United Nations, the Students’ League of Nations.

**LEARNING BY “SHADOWING” UNOG STAFF**

Students from the Geneva secondary school André Chavanne “shadowing” UNOG staff members, 20 April 2013 (UN Photo/UNIS)

“...or that they were all so important to the functioning of the organization.”

*Student in the shadowing programme*
SPECIAL FOCUS

On 10 April 2013, UNOG welcomed a group of students from the Geneva secondary school André Chavanne for a day of “shadowing” UNOG staff members. The day, organized for the third consecutive year in association with the Eduki Foundation, gave the students a chance to accompany staff throughout their day and learn more about their work.

On the UNOG side, participants included staff from the Office of the Director-General, the Division of Conference Management, the Division of Administration, Security and Safety Service and UNIS, as well as UNECE.

During the day, students were able to discover firsthand how the United Nations machinery works. Throughout the school year, they had participated in a special course on “International Geneva”, learning about the United Nations, its agencies and programmes, and diplomatic activities. The “shadowing” day was the main feature of the course, as it gave them the opportunity to experience concretely what they had learned at school.

ENGAGING YOUTH THROUGH THE UNOG INTERNSHIP PROGRAMME

A clear benefit to both UNOG and the students involved, the UNOG Internship Programme is intended to promote a better understanding of international issues and challenges and provide a practical insight into the work of the United Nations. Working side-by-side with staff members, students are able to learn from a hands-on approach, while UNOG staff members gain fresh perspectives and ideas.

“My short time at UNOG has reinforced my belief in the importance of the United Nations in Geneva as a centre of dialogue to enhance mechanisms by which human rights could be protected around the world.”

Bob Jones, intern with the UNOG NGO Liaison Unit
CHAPTER III

ESSENTIAL SERVICES SUPPORTING THE WORK OF THE UNITED NATIONS IN GENEVA AND AROUND THE WORLD

Throughout 2013, UNOG expanded and improved the 80 different administrative and other support functions provided to more than 60 United Nations entities in Geneva, Bonn, and Turin, and some 127 field offices in 90 countries. The manifold services range from financial, human resources and budgeting and programme management to information technology support, central support services and safety and security services.

As strong client orientation is a key performance criterion for UNOG, particular focus was placed on increasing the responsiveness to clients’ demands. To this end, UNOG strengthened and streamlined the means and ways in which it delivers and tracks provision of common services. Significant progress was made in modernizing services by leveraging technology, further enhancing the role of UNOG as a centre of excellence.

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Effective Human Resources Management

As part of the ongoing efforts by UNOG to strengthen delivery to all staff, especially those working in field locations, a number of new initiatives were introduced promoting staff health, well-being and development.

Over the past years, UNOG has broadened its efforts to achieve gender balance across all staff categories. UNOG has actively worked with departmental gender focal points to foster dialogue as well as to exchange best practices with other international organizations in Geneva to increase the representation of women, particularly in decision-making positions. UNOG fully supports the United Nations System-wide Action Plan on Gender Equality and the Empowerment of Women (UN-SWAP) as the essential framework to achieve gender mainstreaming at staff and management levels.

The graph below depicts the positive trend within UNOG towards employing more women. UNOG remains committed to further increasing the representation of women in all categories towards full gender equality.
Other specific measures introduced in 2013 to support staff included new specialized training courses, covering psychological first aid, mission readiness and resilience in the workplace. More than 100 staff members participated in these courses, jointly delivered by the Staff Counsellors’ Offices in Geneva and New York. These new offerings complement a number of existing training courses proposed by the UNOG Medical Services Section and the Staff Development and Learning Section.

In cooperation with the United Nations Headquarters Critical Incident Stress Management Unit, the UNOG Staff Counsellor’s Office undertook a field mission to provide local support to staff in Mogadishu following the terrorist attacks in July 2013.

The UNOG Medical Services Section provides medico-administrative services to more than 10,000 staff from United Nations entities based in Geneva and field locations.

Demonstrating its commitment to health and wellness, the Section hosted a full-day interactive health exhibition and health trail called “Expo-Santé” advising more than 700 participants on general well-being and specialized health topics.

In 2013, more than 10,346 participants enrolled in some 769 courses offered by the UNOG Staff Development and Learning Section, which supports staff in personal and career development. These initiatives are part of efforts by UNOG to support and engage staff at all levels across all areas of the Organization, and to promote a shared organizational culture and values in order to effectively deliver on the Organization’s mandates.
SAVINGS THROUGH COMMON SERVICES

UNOG provides cost-effective, reliable and sustainable support services to its many clients within the United Nations Secretariat and related offices as well as to Geneva-based entities of the United Nations common system.

A key element in achieving this is a shared strategy and a common services approach. Presently, common services are provided by UNOG in facilities management, procurement, official travel and airfare negotiations, diplomatic privileges, United Nations documents, transportation and mail operations to more than 64 United Nations entities based in Geneva and other duty stations. The experience, good practices, client orientation and efficiency of UNOG are shared with the other Geneva-based United Nations entities through these common service structures. In this context, UNOG, assisted by the Task Force on Common Services and various working groups, is promoting common service initiatives at the local level.

The Common Procurement Activities Group, the secretariat of which is managed by UNOG, has contributed greatly to the consolidation of procurement activities. This Group is leading efforts towards the simplification and harmonization of procurement practices. It seeks to build more effective, coherent and better-performing business practices and to lower the cost of commonly required goods and services for all its members through volume purchase agreements. “Delivering as One”, the Common Procurement Activities Group effectively collaborated on more than 20 procurement projects, saving an estimated US$ 30 million in 2012, including travel services and airline negotiations; electricity supplies; ICT (information and communication technology) goods and services; office supplies and paper; and other goods and services.

As a result of joint airline negotiations, UNOG has established 17 agreements with major air carriers or alliances. Efforts will be increased in 2014 to broaden the scope of common procurement.

UNOG is also committed to sustainable procurement, demonstrated by the inclusion of sustainability elements in statements of work and evaluation criteria which contribute to the move towards climate neutrality.

Major savings achieved by UNOG

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Savings (CHF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airline tickets</td>
<td>16,552,042</td>
</tr>
<tr>
<td>Mail services</td>
<td>985,791</td>
</tr>
<tr>
<td>Courier services</td>
<td>1,141,485</td>
</tr>
<tr>
<td>Electricity</td>
<td>374,971</td>
</tr>
<tr>
<td>Laptop and desktop computers</td>
<td>1,230,762</td>
</tr>
<tr>
<td>Photocopier services</td>
<td>3,025,622</td>
</tr>
<tr>
<td>Toner and ink jet cartridges</td>
<td>362,807</td>
</tr>
<tr>
<td>Desktop printers</td>
<td>193,018</td>
</tr>
<tr>
<td>Novell licensing agreement</td>
<td>116,108</td>
</tr>
<tr>
<td>Document management and digital printing services</td>
<td>359,592</td>
</tr>
<tr>
<td>Office supplies</td>
<td>239,585</td>
</tr>
</tbody>
</table>
CHAPTER III

EFFICIENT FINANCIAL MANAGEMENT

UNOG provides sound, effective and efficient financial management services, including accounting, monitoring and control of the programme budget and extrabudgetary resources, medical insurance, treasury and other support services to over 20 Geneva-based organizations and departments, together with entities located in Bonn and Turin.

The United Nations has adopted forward-looking, transparent, public accounting standards, the International Public Sector Accounting Standards (IPSAS). As the largest duty station outside United Nations Headquarters, with diverse and complex extrabudgetary operations, UNOG continues to contribute input to the preparation of the IPSAS project. As a member of the United Nations Steering Committee on International Public Sector Accounting Standards, UNOG has actively contributed to the preparation for IPSAS implementation. Locally, UNOG continues to play a leading role in providing guidance and coordination for the training, preparation and future implementation of IPSAS for all client offices and departments.

In preparation for the implementation of the Enterprise Resource Planning system at the United Nations Secretariat Offices at Geneva in 2015, UNOG continued to review some of its administrative processes and workflow procedures to identify ways of ensuring more effective financial management and more efficient business work processes and data cleaning. UNOG continued to conduct risk assessments, introducing mitigating actions or strengthening systems of control, and also ensured strict compliance with the financial rules and regulations and the financial policy of the United Nations.

COOPERATION WITH MEMBER STATES ON THE PRESERVATION OF HERITAGE

UNOG works, in close cooperation with Member States, towards the renovation of rooms and buildings of historical value. The Republic of Kazakhstan sponsored the full renovation of Conference Room XIV, completed in May 2013. An agreement was signed with Turkmenistan in March 2013 for the refurbishment of Conference Room I. Additionally, Qatar confirmed in May 2013 that it would undertake a multimillion dollar renovation of Conference Room XIX. A catalogue of potential renovation projects is available to assist interested contributors.

Along with conservation of heritage, optimizing office space allocation remains a major challenge, as the demand for space grows while real estate costs increase. The goal remains to provide adequate and appropriate space to meet all client requirements.

ENHANCING SERVICES THROUGH INFORMATION TECHNOLOGY

- **Expanded Wi-Fi coverage:** Delegates, officials and visitors can now access the Internet from Pregny Gate, the UNOG Library, the main cafeteria, restaurant, bars, main halls and corridors and from the Staff Development and Learning Section rooms, even including the portion of the park in front of the UNOG Library and the cafeteria, thanks to the Wi-Fi coverage at UNOG.

- **Digital recording:** Significantly upgraded in 2013, the digital recording of meetings has improved the security and usability of recordings. Additionally, meetings can now be recorded in up to six of the official languages simultaneously.

- **Videoconference capacities:** Services were overhauled to make videoconferencing widely available and accessible at UNOG. This included making videoconference units available in every meeting room, implementing WebEx connectivity and live streaming for the Internet and making it possible to record all videoconferences.

- **Online system for compensation claims:** A new compensation claims system was developed and delivered online for the submission of claims to the Compensation Claims Unit in the Division of Administration. This new system avoids the use of paper and improves the service by automating processes and reducing processing time.

- **Medical insurance Internet portal:** A new medical insurance Internet portal has been developed to allow staff members find information about their status, the terms and conditions of the service, eligibility and reimbursements.
PREPARING FOR AND MANAGING CRISIS

In 2013, UNOG worked to enhance its capability to protect its staff and assets in case of a crisis or serious disruption through the establishment of an effective crisis management structure and implementation of useful crisis response tools under the United Nations emergency management framework. In May of 2013, UNOG established a Crisis Management Team under the chairmanship of the Director-General. The Crisis Management Team is responsible for taking decisions and key actions during a crisis, and includes representatives from administrative and support functions of UNOG and representatives from all other Secretariat entities present in Geneva and UNHCR. The team met twice in 2013 and has endorsed a standard operating procedure for crisis management, which describes the roles and responsibilities of the Team members and details the crisis management activation procedure. The Team also conducted a simulation exercise in May, coordinated by external facilitators from New York, which tested the Team’s ability to take decisions under pressure during a crisis. The Crisis Management Team has been equipped with the necessary crisis response tools, including procedures to follow in case of a serious disruption, to ensure that critical functions can continue. UNOG is also supporting its main clients, ILO and UNHCR, in implementing robust crisis management structures and business continuity strategies, aligned with the Organizational Resilience Management System, to ensure an efficient response to any crisis event.

ENSURING SECURITY AND SAFETY

The security and safety of United Nations staff continues to be an essential component of programme delivery and the ability of the United Nations to fulfill its mission.

In his capacity as Designated Official for Switzerland, the Director-General is responsible for the security and safety of all staff and their dependents. To this end, the Director-General chairs the Security Management Group, which forms part of the three-tier security structure mandated by the General Assembly.

The UNOG Security and Safety Service provides around-the-clock security to United Nations staff and assets in Geneva, as well as technical support to United Nations organizations abroad. The Service is also responsible for the security of some United Nations conferences outside Geneva.

In 2013, the UNOG Security and Safety Service provided a total of 161 close protection operations to high-level visitors. In addition, special security and safety services were provided at the following events:

WORLD ECONOMIC FORUM, DAVOS, 2013
HIGH-LEVEL SEGMENT OF THE ECONOMIC AND SOCIAL COUNCIL, JULY 2013
TWENTY-THIRD AND TWENTY-FOURTH SESSIONS OF THE HUMAN RIGHTS COUNCIL, 2013
COMMEMORATION OF WORLD HUMANITARIAN DAY AND TENTH COMMEMORATION OF THE CANAL HOTEL BOMBING, 19 AUGUST 2013
OPENING CEREMONY OF THE GLOBAL PLATFORM FOR DISASTER RISK REDUCTION, INTERNATIONAL CONFERENCE CENTRE OF GENEVA, MAY 2013
TALKS ON THE SYRIAN ARAB REPUBLIC AND THE ISLAMIC REPUBLIC OF IRAN AT THE PALAIS DES NATIONS, 2013

UNOG security provides close protection of Secretary-General Ban Ki-moon, 1 March 2013 (UN Photo/Jean-Marc Ferré)

UNOG security welcomes Ueli Maurer, President of Switzerland, and Margareta Wahlström, Special Representative of the Secretary-General for Disaster Risk Reduction, at the International Conference Centre of Geneva, 21 May 2013 (UN Photo/Jean-Marc Ferré)
CHAPTER III

SAMBA: ENFORCEMENT ON FOUR LEGS

On 31 October 2013, the DetEx K9-Specialized Unit received a new two-month-old canine recruit. This small Labrador Retriever, initially named “Samba du Bois-des-Chassagnes”, joined the UNOG team of detection dogs: Neo, Niki, Zana and Cherkhan.
SPECIAL FOCUS

TOWARDS A GREENER, MORE SUSTAINABLE UNOG

Throughout 2013, UNOG made its premises and work processes greener and more sustainable. This was done through a combination of institutional measures, partnerships with the host country and transformation of work processes. This included leveraging information technology resources, undertaking energy-saving renovations of the Palais des Nations and its grounds, and implementing innovative measures in order to reduce overall consumption.

USING TECHNOLOGY TO ADVANCE GLOBAL SUSTAINABILITY

In 2013, UNOG introduced the PaperSmart business model, which complements conventional delivery of hard-copy documentation with electronic documentation delivery, reducing paper consumption and enhancing accessibility to documentation for those not present at the meeting.

Documentation for both the Preparatory Committee for the 2015 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons and the 2013 substantive session of ECOSOC was available in real time on the Integrated Sustainable PaperSmart
SPECIAL FOCUS

“[T]he primary goal of the introduction of new technology should be to enhance the quality, production, cost-effectiveness and efficiency of conference services, in accordance with legislative mandates”.

General Assembly resolution A/RES/58/250 of 23 December 2003

LEADING IN SUSTAINABLE PUBLISHING

Sustainable publishing is a key component of a “green” United Nations. On 1 November 2013, the UNOG Environmental Management System was successfully awarded ISO 14001:2004 environmental certification for a further three years, as a testament to the efforts of UNOG in this area. The system manages the environmental impact of printing and distribution activities, including material flow, management of waste material, secure handling of chemicals, energy consumption and machinery noise levels. Sustainable publishing ensures that staff members maintain environmental awareness in line with the greening policy of the United Nations.

REDUCING CONSUMPTION

PAPER

UNOG has introduced a new e-tender system which allows the secure issuing of procurement bidding documents electronically. Bidders now access relevant documents online and need only print what is required to complete a bid. In 2012, 70,000 sheets of paper were used in the bidding process; therefore, projected reduction in paper consumption is significant.

DID YOU KNOW?

THE UNOG PRINT SHOP ONLY USES 100 PER CENT RECYCLED PAPER FOR THE PRODUCTION OF PARLIAMENTARY DOCUMENTS AND PUBLICATIONS.

UNOG DIGITAL PRINTING MACHINES CONSUME 45 PER CENT LESS ENERGY, PRODUCE 90 PER CENT LESS CARBON DIOXIDE AND REQUIRE FEWER STAFF THAN EQUIVALENT MACHINES.
ENERGY CONSUMPTION AND CO₂ EMISSIONS

UNOG buildings are cooled with the water of Lake Leman;
Natural gas has replaced fuel oil for winter heating;
Lighting fixtures throughout the compound have been replaced, increasing energy efficiency;
The Building Management System controlling ventilation, heating, air conditioning and automatic lighting was upgraded to control 15,000 points, enhancing the precise management of these functions and saving energy;
Solar panels are used for hot water production;
A recycling programme for waste has been instituted;
Thermal insulation on the roofs of buildings has been improved;
Sheep graze in Ariana Park in autumn every year, cutting the grass in an ecologically sustainable manner and providing natural fertilizer.

The following initiatives have been made possible due to the host country’s contribution of CHF 50 million, as part of the proposed Strategic Heritage Plan:

- Improvement of thermal insulation of skylights, conference rooms, halls and offices through a new double glazing system compliant with energy-saving and security-related standards;
- Thermal insulation and waterproofing system of roofs;
- Replacement of light fixtures in the park;
- Replacement of air ventilation and air conditioning units;
- Installation of a large number of photovoltaic solar panels;
- Extension of the thermal solar panels to produce sanitary hot water.

CATERING

During the course of 2013, the whole range of disposable takeaway packaging was replaced with environmentally sustainable and biodegradable material. Sandwiches are now wrapped in pulp-based paper, salad containers are derived from glucose and hot meal containers are made of starch.

In March 2013, UNOG took part for the first time in a “Day without Meat”. All catering outlets participated. Hot meals and sandwiches containing protein were all prepared with fish, eggs, vegetables, dairy products and tofu only.

TRAVEL

For official business, UNOG encourages its staff to travel by train whenever possible. The use of public transport and bicycles for commuting is also promoted, and UNOG staff took part in the 2013 Swiss nationwide “Bike to Work” initiative, committing to use their bikes to commute at least 50 per cent of the days in the month of June. Sixty-one teams registered, for a total of 229 participants who travelled 40,650 kilometres. The 2013 initiative was dedicated to Caroline Lepeu, Chief of Central Support Services, an inspirational leader in promoting initiatives to green UNOG, and a much respected colleague, who passed away during the year. For each participant, CHF 10 was contributed by the Mutual Association to the University Hospital of Geneva to support the fight against leukaemia.
SPECIAL FOCUS

RENOVATING, RESTORING AND MODERNIZING THE PALAIS DES NATIONS

THE STRATEGIC HERITAGE PLAN

An essential project to renovate, restore and modernize the Palais des Nations, the Strategic Heritage Plan seeks to address the considerable maintenance challenges faced by age and intensive use. It aims to preserve the historical heritage of the Palais des Nations and allow it to continue to serve as a hub for multilateral diplomacy in the years to come.

In 2013, preparatory planning work on the Strategic Heritage Plan continued. This included a comprehensive building study, which reconfirmed significant building deficiencies and associated health and safety risks. It was determined that the magnitude and complexity of the operational and maintenance problems facing the Palais des Nations necessitate a comprehensive approach to its renovation and restoration for it to continue to serve as a major centre for multilateral diplomacy. To ensure its preservation, a detailed implementation plan and cost analysis for the phased renovation of the Palais des Nations have been submitted to the General Assembly for consideration and approval of the necessary funding to enable UNOG to proceed to the design phase of this priority project.

THE MAIN OBJECTIVES OF THE STRATEGIC HERITAGE PLAN ARE:

- Ensuring the business and operational continuity of the Palais des Nations;
- Meeting all relevant regulations related to fire protection, health and life safety, and building code compliance;
- Meeting all relevant regulations related to persons with disabilities, including accessibility and technologies;
- Repairing and updating the building enclosure, and the electrical, mechanical and plumbing systems to meet relevant health and safety regulations and to reduce energy costs;
- Upgrading the existing information technology networks, broadcasting and conferencing facilities in compliance with industry standards;
- Optimizing the use of the available interior spaces and conference facilities, providing flexible and functional conference rooms;
- Preserving the heritage, preventing irreversible deterioration or damage, and restoring and maintaining the capital and historical value of the Palais des Nations and its contents.

UNOG HAS UNDERTAKEN A NUMBER OF ACTIVITIES SO FAR:

- Establishment of a dedicated Strategic Heritage Plan project management team;
- Appointment of a programme management firm;
- Study and consideration of the lessons learned from the United Nations Capital Master Plan and other projects;
- Development of a detailed project implementation plan;
- Development of a detailed cost analysis;
- Prioritization of the health and safety issues to be addressed;
- Exploration of options for voluntary funding sources, public or private;
- Submission to the sixty-eighth session of the General Assembly of a comprehensive project report.
The Strategic Heritage Plan renovation project will also include features to help in greening the Palais des Nations, such as:

- Green elements to be integrated within the design concept (green roofs, green walls)
- Sustainable, low-impact sourced materials to minimize the building’s ecological footprint
- Design of the building elements including electrical and mechanical systems that allow for the use of natural solutions such as daylight, natural ventilation, night cooling and free cooling, without compromising performance
- High levels of thermal insulation
- Waste minimization by utilizing modern methods of construction
- Possible use of renewable energy technologies
- Rainwater and/or grey-water collection and reuse for irrigation and reduction of potable water consumption
- Motion detectors for lighting, escalators and air-conditioning system control
- Energy-efficient lighting, including LED (light-emitting diode)
- Possible use of heat pump units for heating
SPECIAL FOCUS

HIGHLIGHTS OF RECENT GREENING PROJECTS

WINDOW REPLACEMENT

The state of the windows of the Palais des Nations directly affects the energy efficiency of the buildings. Thanks to the donation of the host country aimed at improving the energy efficiency of the Palais des Nations, 980 windows from the historical buildings were replaced in 2013. The new windows have an excellent energy performance and match the architectural specificities of the façades of the Palais. The expected annual savings in heating energy is about 1,782,000 kWh, i.e. 12 per cent of the heating energy of the entire Palais des Nations.

ALLÉE DES NATIONS

The Allée des Nations is an iconic part of the Palais des Nations and a symbol to thousands of visitors of the United Nations and of International Geneva. In the context of the work being done to improve energy efficiency, the Allée des Nations is being completely refurbished. The asphalted roadway has been replaced with grassy areas, and the flags of the 193 Member States of the United Nations, the majestic trees alongside the Allée and the façade of the Palais will be enhanced by new energy-efficient lighting.

PROTECTING LOCAL WILDLIFE DURING ONGOING WORKS

In the spring of 2013, builders engaged in the ongoing renovation works were surprised to discover dozens of nests belonging to a rare and protected species of bird, the Black Swift (Apus apus).

The Swiss authorities have identified the Black Swift as one of 50 birds in need of protection, whose nesting sites have to be preserved. Thanks to collaboration between UNOG, an ornithological readaptation centre, the architects and different firms involved in the works, the problem was rapidly and efficiently overcome.

The workers were able to continue the renovations while compensatory measures were implemented. The young Swifts then naturally took flight, or in the case of 20 of them, were placed in the capable hands of a local readaptation centre for artificial rearing.

Plans are already in place to provide adapted settling spots for the Black Swifts when they return to the Palais des Nations in spring 2014, including the installation of 50 wooden birdhouses in the locations where the nests were found.

UNOG is pleased that the Palais des Nations will continue to be a refuge to the birds, and that its renovation will have no negative repercussions on the local wildlife.
SPECIAL FOCUS
ACCESSIBILITY IN PROGRESS

“The international community is calling for a global effort to make physical environments, transportation and information accessible to everyone and to change attitudes that fuel stigmatization and discrimination ... in order to realize an inclusive society where everyone’s rights are protected and equal opportunities are supported.”

John W. Ashe, President of the sixty-eighth session of the General Assembly on the International Day for Persons with Disabilities, 3 December 2013

More than 1 billion people, or 15 per cent of the world population, are living with disabilities. In 2013, UNOG made considerable progress towards making the Palais des Nations more accessible to all delegates, staff members and visitors, and enabling participation in meetings. UNOG has made accessibility an integral part of the Strategic Heritage Plan (see Special Focus: Towards a greener, more sustainable UNOG) and has taken concrete measures to enhance the accessibility of the premises.

The efforts of UNOG, together with the Committee on the Rights of Persons with Disabilities and the expertise of OHCHR, are clear immediately upon arriving at the main entrance, where a special priority lane is available for those who need it. The transformation of the historic building does not stop at the door: When entering the premises, persons with disabilities are provided with a map of the 153,468 square-metre Palais des Nations. The map highlights all accessible doors, elevators, restrooms and facilities, greatly facilitating movement, as does larger and widespread signage throughout the building. Nearly half of the elevators in the Palais are fully accessible, 11 of which have Braille numbering and six of which announce the floors in French and English.
In addition, UNOG continues efforts to make conferences accessible, providing real-time captioning for some meetings, hearing loops, sign language interpretation, webcasting and Braille documentation made in the UNOG Braille production centre. Permanent reserved seating will soon be available in the Human Rights and Alliance of Civilizations Room (Room XX), while several elevators, access ramps and priority parking are also provided.

In line with the Secretary-General’s report on disability in the post-2015 development agenda, “The way forward: a disability-inclusive development agenda towards 2015 and beyond”, UNOG will continue to raise staff awareness on accessibility to create a more inclusive environment and incorporate accessibility in service provision, as well as consult and collaborate with other Geneva-based international organizations on best accessibility practices.
CHAPTER IV

A PLATFORM FOR SHAPING GLOBAL SOLUTIONS

Negotiation, dialogue and the multilateral process — conference management at UNOG provides the machinery to shape global solutions. Throughout 2013, UNOG has adapted and adjusted work processes, practices and procedures to ensure client satisfaction even as demand for conference services continues to outpace available capacity. Communication, quality and quantity, and client orientation are key priorities.

Within the framework of integrated global management of conferences at the United Nations, UNOG remains committed to providing high-quality conference services to all stakeholders. UNOG collaborates with other duty stations for consistent application of United Nations policies and procedures in its conference management work programme.

Highlights of meetings serviced at UNOG in 2013

- The Human Rights Council and its universal periodic review
- The Conference on Disarmament
- The Biological and the Conventional Weapons Conventions
- The UNDP/UNFPA/UNOPS Executive Board
- The International Law Commission
- The International Labour Conference
- The WHO World Health Assembly
- The UNCC Governing Council
- Human rights treaty bodies
- The substantive session of the Economic and Social Council
- The meetings of the Joint Special Representative of the United Nations and the League of Arab States for Syria
- The UNCTAD Trade and Development Board
- The meetings of the States parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-personnel Mines and on their Destruction
- The Geneva International Discussions
- The UNCTAD Investment, Enterprise and Development Commission
- The UNCTAD Trade and Development Commission
- The UNCTAD Global Commodities Forum
- The Commission on Science and Technology for Development
- The meetings of UNECE and its Committees

Core activities to support the multilateral process

- Language interpretation
- Translation, editing and publishing of documentation
- Leading the organization and servicing various United Nations conferences
- Facilitation of major deliberations by providing advice and secretariat services
GLOBAL MEETINGS MANAGEMENT

In 2013, UNOG held regular consultations with United Nations bodies and other duty stations to determine the most suitable dates for conferences and meetings held away from Geneva to maximize the use of permanent resources and facilities. UNOG provided the physical infrastructure, conference coordination and servicing for a set of important meetings, such as talks on the Syrian Arab Republic, discussions on the nuclear programme of the Islamic Republic of Iran under the auspices of European Union, meetings of the Council of the International Organization for Migration and many others.

MEETINGS HELD AT OR SERVICED BY UNOG (2002 – 2013)

MEETINGS - Principal Users for 2013
UNHCR, UNITAR, United Nations Institute for Disarmament Research (UNIDIR), United Nations Development Programme (UNDP) and OCHA meetings.

UNOG has been an active participant in the human rights treaty body strengthening process, which the General Assembly took up in 2012 and is scheduled to conclude in 2014. The system, comprising 10 treaty bodies, consumes 30 per cent of UNOG documentation services and continues to grow, with new ratifications. Among the items under discussion are reshaping the entitlements of treaty bodies, including additional meeting time, expanded services such as webcasting, and limiting documentation. The outcome of the process, as well as the previously unfunded universal periodic review mechanism of the Human Rights Council, is likely to have broad implications for UNOG and its conference management work programme.

UNOG provides expertise on the logistical and staffing requirements for United Nations conferences to governments that host them. Throughout 2013, UNOG successfully coordinated and provided services to a number of such conferences held outside Geneva (see table below).

### Conferences organized outside Geneva

<table>
<thead>
<tr>
<th>Conference</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Nations Convention to Combat Desertification (UNCCD), third special session of the Committee on Science and Technology and eleventh session of the Committee for the Review of the Implementation of the Convention, Bonn</td>
<td>9–12 and 15–19 April 2013</td>
</tr>
<tr>
<td>UNCCD eleventh session of the Conference of the Parties, Windhoek</td>
<td>16–27 September 2013</td>
</tr>
<tr>
<td>Nineteenth session of the UNFCCC Conference of the Parties, Warsaw</td>
<td>11–22 November 2013</td>
</tr>
</tbody>
</table>

Meeting the high demand for documentation processing remained challenging in 2013. UNOG worked closely with substantive secretariats to align, as much as possible, deadlines with available capacity. This proactive document management, known as “slotting”, helped focus the limited available capacity on the highest priority requirements. Continued dialogue with Member States to determine priorities is critical in this regard.
CHAPTER IV
MULTILINGUALISM FOR THE FUTURE

In 2013, UNOG focused on keeping its language capacity at a level that guarantees a critical mass of seasoned staff with the optimal set of skills. Within the framework of the United Nations external studies programme, 32 staff members from the six translation sections attended courses to improve or expand their expertise while strengthening contacts with universities.

UNOG also refocused translation resources to more efficiently meet Member State priorities. Summary records of meetings are condensed versions of the meeting proceedings. Existing practices were resource-intensive and often records were issued long after the meeting concluded. In September 2013, the English and French Translation Sections revised and updated procedures to focus on the most important elements of the meeting, thus reducing the number of staff required to draft a record from 5 to 3.5, the length of the record from an average of 15 pages to 10, and the time it took to be issued. For records issued in all six official languages, these new procedures save the equivalent of six days of a translator’s time and a half day of a reviser’s time — over $5,000 per summary record.

CONSTRUCTING TRANSLATION TESTS: KNOWLEDGE-SHARING ACROSS SERVICES, DUTY STATIONS AND ORGANIZATIONS

Recruitment tests play a key role in the selection of language professionals, and there has much demand for the UNOG Languages Service workshop on how to maximize their validity and reliability in line with the latest theories of test construction. Not only has the workshop been given to the translation services at UNOG and United Nations Headquarters, but five one-day versions were arranged in 2013 as the International Annual Meeting on Language Arrangements, Documentation and Publications joint training ventures hosted by the United Nations Office in Vienna, the International Labour Organization (ILO), the North Atlantic Treaty Organization (NATO), the Special Tribunal for Lebanon and the European Commission. These were attended by representatives of 20 different organizations, and more workshops have been requested for 2014.

The Universities Outreach Programme of the Department for General Assembly and Conference Management arranged university visits to identify and prepare promising students for competitive examinations for translators. Ten language professionals participated in 19 events in different universities and organizations, offering master classes in United Nations translation for prospective candidates.

UNOG attended the fourth annual workshop for representatives of four universities in Moscow, St. Petersburg and Minsk, held on 19 November 2013 at the United Nations Information Centre in Moscow. During the workshop, UNOG suggested outreach and succession planning activities to fine-tune cooperation with these and other educational institutions, encouraging alignment of their curriculum with United Nations requirements, including language combinations in demand.
SPECIAL FOCUS
THE MEANING OF INTERNATIONAL CIVIL SERVICE

Throughout 2013, a number of events gave staff the opportunity to reflect on what it means to serve the United Nations. A new swearing-in ceremony for United Nations staff in Geneva, the commemoration of World Humanitarian Day and of the tenth anniversary of the Canal Hotel bombing in Baghdad during which 22 colleagues lost their lives, and ceremonies honouring long-serving and retiring staff, all contributed to this consideration of the meaning of international civil service.

THE OATH OF OFFICE

“Through the declaration of the Oath of Office, we affirm our commitment to the United Nations and to its core values. ... As international civil servants, we bear the responsibility of translating these ideals into reality.”

These words of UNOG Director-General Kassym-Jomart Tokayev welcomed around 40 newly arrived staff members working for UNOG and other United Nations entities in Geneva, as they joined together to take the Oath of Office on 20 September 2013. While two colleagues read the Oath of Office in French and in English, staff committed to conducting their functions as international civil servants with loyalty, discretion and conscience. The Oath of Office ceremony is an initiative on the part of UNOG to engage United Nations staff in Geneva and officially welcome them to the larger United Nations family. A rite of passage for all staff members, the Oath of Office ceremony also follows the recent Secretariat-wide Leadership Dialogue initiated by the Ethics Office, which explores the nature of the obligations of international civil servants in the context of their daily work.
HONOURING RETIRING UNOG SECURITY OFFICERS

On 28 August 2013, the UNOG Security and Safety Service, together with the UNOG Director-General and authorities from the host country and from the Department of the Police in Geneva, paid tribute to retiring security officers. During the ceremony, it was recognized that the UNOG Security and Safety Service is composed of professionals with multiple skills and expertise who make numerous contributions to the Organization.

SERGEANT ANDUHA HAS EFFICIENTLY SERVED BOTH IN GENEVA AND IN MISSIONS ABROAD, INCLUDING THE TRANSITION ASSISTANCE GROUP IN NAMIBIA.

SERGEANT BURGIO, EXPERT IN MARTIAL ARTS, HAS ACTED AS A SELF-DEFENSE TRAINER.

CORPORAL VIGNON HAS WORKED IN THREE MISSION ASSIGNMENTS: HAITI, IRAQ AND BURUNDI.

RECOGNIZING LONG-SERVING STAFF

On United Nations Day, 24 October 2013, the UNOG Staff Coordinating Council organized a ceremony recognizing long-serving staff members who had served 25 or 30 years with the United Nations.

REMEMBERING FALLEN COLLEAGUES, PROMOTING THE HUMANITARIAN SPIRIT

Over 300 staff of the United Nations family in Geneva came together with humanitarian partners to pay tribute to fallen colleagues and mark World Humanitarian Day on 19 August 2013. Organized collectively by UNOG, OCHA Geneva and the humanitarian community, the event highlighted the enduring humanitarian spirit of United Nations staff around the world.

In an emotional and solemn ceremony, wreaths were laid at the commemorative plaque at the Palais des Nations, which bears the names of the 22 staff members who lost their lives in the Baghdad bombing on 19 August 2003. Many colleagues and friends of victims and survivors were present to share their memories and to commemorate the tenth anniversary of that painful day. Those lost were honoured in speeches by high-level representatives of UNHCR, ICRC, the International Council of Voluntary Agencies, the Permanent Mission of Iraq and the UNOG Staff Coordinating Council.

Staff then followed the annual memorial service broadcast live from United Nations Headquarters, bringing together the global United Nations family.

“The United Nations is only as successful as its staff ... The staff of UNOG are its most precious asset.”

Director-General Kassym-Jomart Tokayev, 24 October 2013
SPECIAL FOCUS

THE UNOG LIBRARY: A HUB FOR THE SHARING OF INTELLECTUAL AND CULTURAL KNOWLEDGE

“[T]he planning of the Library building is the result of the work of a committee of librarians from all over the world and represents the best thought that could be brought together ... Its potential effect on the international policy of the future could not be over estimated ... I do not think that any similar sum that you have ever spent is going to have a wider influence.”

Raymond B. Fosdick, a close aide to John D. Rockefeller, Jr., following his visit to Geneva in 1933

Founded in 1919 by the League of Nations as a centre of global research and an instrument of international understanding, the UNOG Library today has three core functions: library services, records and archives management, and cultural activities.

Among the many resources of the Library are the primary sources it stores and manages, which include millions of pages of United Nations and League of Nations Archives.

Clients of the UNOG Library are diplomats from permanent missions, conference delegates, civil society representatives, accredited journalists, external researchers and United Nations staff members.

DID YOU KNOW?

THE UNOG LIBRARY OFFERS OVER ONE MILLION VOLUMES OF BOOKS, SERIALS AND UNITED NATIONS DOCUMENTS, AND PROVIDES ACCESS TO 6,000 ELECTRONIC JOURNALS AND 60 DATABASES WITH 400,000 RECORDS.
A SPACE THAT BRIDGES TRADITION AND MODERNITY

Renovation projects, begun in 2012 to support the innovation of library services, were continued in 2013, including a comprehensive new design solution for the periodicals reading room. As the ideal spot to read the 700 magazines and journals in paper format, the user can also access the UNOG Library’s electronic collections. The room now offers optimal research conditions and a rich environment for learning and collaboration.

In-person reference services for the League of Nations and United Nations Archives at Geneva have been consolidated in the John D. Rockefeller, Jr. League of Nations and United Nations Archives Reading Room. The room is now a “one-stop shop” for working on international relations and diplomacy. The rising popularity of this archival material is also reflected in the 103 per cent increase in reference questions received in 2013.

NEW COLLECTIONS

Serving as a repository hub, the UNOG Library houses several new collections. Parts of the United Nations Enviroment Programme (UNEP) Library were received in 2013. The donations of the private books and documents of Jozef Goldblat, an eminent authority on arms control and disarmament, and Václav Kostelecký, who worked in UNECE as special assistant to four Executive Secretaries, have also enriched the collections.

While the traditional print material remains an important asset, advances in technology have altered the way the library manages its collections. Electronic resources and resource-sharing methods, such as interlibrary loan and library consortia, relieve the costs of maintaining duplicate collections and enable the library to improve efficiency while providing the most up-to-date information.

AT THE FOREFRONT OF TECHNOLOGY IN INFORMATION MANAGEMENT

Many improvements in information technology were implemented during the year to enhance the library experience. Among them were the upgrading of hardware and software on the 47 public workstations and the merging of the two catalogue databases, creating one point of access for all non-United Nations print material acquired since the inception of the Library in 1919.

IMPROVED ACCESS TO E-RESOURCES

In 2013...

The UNOG Library received 56,000 visitors in person. Answered 34,500 reference questions and loaned more than 9,600 documents, books and journals.
### SPECIAL FOCUS

#### DIGITAL NEWS

- Discover “Global Search” at [http://unog.summon.serialssolutions.com](http://unog.summon.serialssolutions.com): a single search box gives access to all information resources from the UNOG Library’s print collections, databases and online journals.
- NEW: Book to e-book service: the Library now provides its users with digital copies of more than 1,000 books published prior to 1850 and maintained at the Library.
- The main tool for researching the League of Nations Archives, the *Répertoire Général*, is now available online at: [http://libraryresources.unog.ch/leagueofnationsarchives](http://libraryresources.unog.ch/leagueofnationsarchives)
- About 180,000 pages of digitized United Nations documents were added to the Official Document System (ODS), many of them General Assembly documents in Arabic, Chinese and Russian.

#### IN THE SPIRIT OF PARTNERSHIP

The UNOG Library extended and intensified its partnerships for resource-sharing and improving services.

To facilitate information retrieval, it created new online resource guides in collaboration with United Nations system libraries (United Nations Headquarters, the Economic Commission for Latin America and the Caribbean and UNHCR) and subject-matter experts, such as the UNOG focal points for women. The popular resource guides are web-based knowledge portals, presenting up-to-date and comprehensive information on specific subjects (see graph).

#### RESOURCE GUIDES PAGE VIEWS BY TOPIC — http://libraryresources.unog.ch

![Resource Guides Page Views by Topic](chart)

The use of these guides has increased more than twofold this year (from 13,380 page views in 2012 to 34,045 in 2013), proving they are valuable gateways to key United Nations and non-United Nations information sources.

Supporting UNOG staff members with their information needs, training sessions on library services are now available to all UNOG newcomers. Personal Knowledge Management sessions follow to sharpen research efficiency. The programme offers customized coaching and research support for individuals and project teams, such as the development of a specialized research tool for UNIDIR staff.

Records management support activities focused in 2013 on the partnership with OHCHR. The UNOG Library assisted the research staff of the Commissions of Enquiry, evaluated and prepared records transfers from the Regional Office for the Middle East and North Africa and processed records from the office in Timor-Leste.
The UNOG Library collaborated with OHCHR, UNECE and the UNOG Medical Services Section to enable standard-compliant records management for paper and electronic records.

Publicizing these and other activities, resources and services, the Twitter and Facebook pages of the Library and Archives have more and more followers. Two of the most popular posts in 2013 were “The smell of knowledge”, relaying a comment by a Geneva Business School student about the good smell of the Library’s stacks, and “The peacocks photo album”, a photo story informing on how to access the UNOG Library.

Expanding its position as a hub for knowledge-sharing, the UNOG Library hosted and supported practitioners throughout the year. One outstanding example of this kind of cooperation and professional leadership was the annual meeting of the United Nations Library and Information Network for Knowledge Sharing (UN-LINKS), chaired by the UNOG Library. The 2013 meeting was co-hosted by the libraries of UNOG, ILO, the International Trade Centre and the World Intellectual Property Organization (WIPO). The Library Events Room presented a sophisticated backdrop to this event which assembled librarians and information managers from 30 United Nations system and associated organizations.
ANNUAL REPORT 2013
SUPPORTING A WORLD IN TRANSFORMATION

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### IN FOCUS

#### CULTURAL ACTIVITIES AT UNOG: A WINDOW TO THE WORLD

The UNOG Cultural Activities Programme offers a unique forum for Member States and international organizations to nurture mutual understanding and respect. This widely appreciated outreach programme transforms the Palais des Nations and its meeting rooms into a centre of public diplomacy and intercultural dialogue. It stimulates interest and curiosity, leading to greater tolerance and promoting a culture of peace.

Throughout 2013, exhibitions in the Palais des Nations celebrated key international events: the fiftieth anniversary of the Elysée Treaty, the 150th anniversary of the ICRC and the fiftieth anniversary of the Organization of African Unity/African Union. For an evening, the Assembly Hall became a concert hall to mark the International Day of la Francophonie. During the last week of the twenty-third session of the Human Rights Council, the Ariana Park welcomed the Luminarium, an inflatable structure showcasing the Universal Declaration of Human Rights on its sixtieth anniversary. Human rights were also addressed in meaningful representations such as paintings about migrants and their families, illustrations of the right to birth registration and of human rights initiatives, abstract paintings offering a vision of freedom, and works using nails and screens hung in equilibrum in the Salle des pas perdus.

Creating a fruitful synergy, collaborations with United Nations departments, programmes and specialized agencies continued in events organized with ITU, OCHA, the United Nations Democracy Fund (UNDEF), UNECE, UNEP, UNHCR, UNIS, the United Nations International Strategy for Disaster Reduction (UNISDR) and the United Nations Mine Action Service (UNMAS), or supported by OHCHR, the United Nations Educational, Scientific and Cultural Organization (UNESCO), WIPO and the World Trade Organization.

Four donations of artwork were made to UNOG, enriching the growing collection managed by the Cultural Activities Programme. This collection consists of artwork from the many Member States who generously donate them. Their genres, styles and techniques reflect the values of United Nations and the richness and diversity of global artistic creation.

Looking ahead, the Programme plans to include more cultural conferences and reach out further to youth by opening its cultural passport (a special United Nations grounds pass for cultural activities organized at the Palais des Nations by the UNOG Cultural Activities Programme) to students of local educational institutions, allowing them access to the Palais des Nations to attend cultural events.

Cultural events held in 2013 are described in more detail on the following pages.

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1. Chancellor of the Federal Republic of Germany, Dr. Konrad Adenauer, and the President of the French Republic, Charles de Gaulle, signed this treaty on 22 January 1963 to mark the reconciliation of the two countries after World War II.
2. This feature does not include parallel events and events organized by the United Nations staff club.
3. Includes exhibitions, concerts and performances, films, conferences, other (cultural workshops), donations and side events.
IN FOCUS

CULTURAL ACTIVITIES ORGANIZED BY MEMBER STATES AND INTERNATIONAL ORGANIZATIONS IN 2013

JANUARY

- Exhibition France, Germany
  - Germany and France: Half a Century of Friendship and Cooperation
  - Exhibition of photographs on the occasion of the fiftieth anniversary of the Elysee Treaty, which set the seal on reconciliation between France and Germany.

FEBRUARY

- Concert France, Germany, UN Orchestra
  - Germany and France: Half a Century of Friendship and Cooperation
  - An exceptional concert by the United Nations Orchestra to celebrate half a century of friendship and cooperation between France and Germany.

- Exhibition Bulgaria, Israel
  - The Power of Civil Society during the Holocaust: the Bulgarian Story, 1940–1944
  - Display of photographs and document copies to mark the International Day of Commemoration in Memory of the Victims of the Holocaust.

- Exhibition United Nations Office for Disaster Risk Reduction, Switzerland
  - Shared Risks, Shared Responsibility: Opportunities for Cooperation
  - Photographs about recent natural catastrophes and solutions to better protect and train the people living in these areas.

- Exhibition Geneva Association of United Nations Correspondents (ACANU)
  - History as News
  - Retrospective featuring historic front pages of newspapers from all over the world, covering the period from 1898 to 2012.

- Exhibition Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES), Switzerland, Thailand, United States of America
  - CITES, 40th Anniversary
  - Exhibition showcasing photographs by the Good Planet Foundation to celebrate the fortieth anniversary of CITES.

- Exhibition Mexico, Turkey
  - Make Me Visible: Birth Registration Matters
  - Exhibition highlighting the right of every child to registration of his or her birth. It was part of a series of efforts to call international attention to universal and free birth registration.

MARCH

- Exhibition Italy
  - Italy’s Civil Society & Institutions: A Partnership for Human Rights
  - Display of artwork concerning human rights initiatives in Italy, in collaboration with several NGOs (Cortas Internationals, Emergency, Cesvi Fondazione and Save the Children – Italia).

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# CULTURAL ACTIVITIES ORGANIZED BY MEMBER STATES 
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## MAY
- **Exhibition**
  - Cameroon, Pan African Institute for Development Foundation AfrocAur, Building Prosperity the African Way
  - Paintings on the theme of culture and development organized in parallel to the universal periodic review of Cameroon.

- **Exhibition**
  - Council of Europe, Switzerland
  - The Urban Landscape in Contemporary European Painting
  - An exhibition of paintings representing the urban landscape as a part of the European cultural heritage, with contributions from 15 Permanent Missions.

- **Concert**
  - Georgia, Lithuania
  - Keys of Youth: a Concert by Four Young Georgian and Lithuanian Pianists, Laureates of the Foundation SOS Talents
  - A classical piano concert performed by four young Georgian and Lithuanian pianists, laureates of the SOS Talents Foundation, which was founded by the renowned French–Hungarian pianist Michel Soginy.

- **Exhibition**
  - Republic of Korea
  - The National Chorus of Korea
  - The country’s first professional chorus performed classical and traditional music from the Republic of Korea.

## JUNE
- **Exhibition**
  - Brazil
  - Several Players, One Goal
  - The Brazilian street artist Toy organized an art workshop in Rio de Janeiro with children, during which a huge mural was created. A giant sticker of this piece of art was displayed in the Serpent Bar in the Palais des Nations.

- **Exhibition**
  - Russia
  - Russian Federation
  - Russian Language Day: Exhibition of Paintings by Tatiana Varchine and Natalia Ovskin
  - Display of paintings and puppets by Tatiana Varchine and Natalia Ovskin. During the opening, actors from the Chekhov Moscow Art Theatre read famous Russian poetry.

- **Exhibition and Performance**
  - United Kingdom of Great Britain and Northern Ireland
  - The Luminarium
  - An inflated and colorful structure installed in Arana Park, hosting different events to celebrate the sixtieth anniversary of the Universal Declaration of Human Rights.

- **Exhibition**
  - Poland
  - Melodie Zhao
  - Piano concert to celebrate the assumption of the presidency of the Human Rights Council by Poland. The concert was performed by Melodie Zhao, a young Polish–Chinese pianist.

- **Exhibition**
  - Estonia
  - Let’s do it! Let’s clean the world together!
  - Photographs taken during cleanup actions organized in different countries. It was brought to the Palais to raise awareness on the importance of the clean-up movement, an initiative launched by Estonia in 2008.
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SEPTEMBER

- Exhibition Thailand
  - Thailand and the United Nations: A Growing Partnership
    - Photographs by Eric Tourneret, seeking to raise awareness about the disastrous decline in bee colonies. An exhibition to celebrate the first UNOG honey harvest, produced in the beehives donated to UNOG by the Government of Switzerland in 2012.

- Exhibition Switzerland
  - Pour un monde plus doux
    - Photographs by Eric Tourneret, seeking to raise awareness about the disastrous decline in bee colonies.

- Exhibition United States of America
  - The Dream Continues
    - The exhibit displayed full-colour murals on the legacy of Martin Luther King, Jr., as photographed by award-winning urban sociologist and photographer Camilo José Vergara.

OCTOBER

- Exhibition Council of Europe
  - From Emigration to Integration: the Contribution of Italian Migrants to the Economic and Social Development of Romania at the End of the XIXth and the Beginning of the XXth Century
    - A photo-documentary presentation focused on the contribution of Italian migrants to the economic and social development of Romania at the end of the nineteenth and the beginning of the twentieth century.

- Exhibition Lithuania, United States of America
  - Balance: United Nations Dialogues in Art
    - The Lithuanian–American artist Ray Barrios visualized the key issues of the United Nations through his works of art made of nails. “Human Rights”, “Education”, “Migration” and “Sustainability”.

- Exhibition Slovakia, United States of America
  - Works by Andy Warhol, Curated by Ivan Jancac, Director of the Bratislava City Gallery
    - Display of 25 lesser known works by American artist Andy Warhol, part of a private collection of screen prints.

- Exhibition Thailand
  - Thailand and the United Nations: A Growing Partnership
    - A small exhibition featuring five donations made to UNOG.

- Exhibition Switzerland
  - Pour un monde plus doux
    - A small exhibition of photographs illustrating the meaning of international civil service.

- Exhibition United States of America
  - Memories of Africa
    - An exhibition on Gilberto Bosques: Solidaridad en Tiempos Dificiles
    - An exhibition on Gilberto Bosques, a former Mexican diplomat who helped refugees during the Spanish Civil War and World War II escape from their countries to Mexico.

- Exhibition Georgia
  - Preserve Natural Diversity for Life
    - A display of photographs showcasing protected areas in Georgia, seeking to draw the attention of the international community to the importance of protecting biodiversity.

- Exhibition Italy
  - Memoria/Futuro: tecnologie per il patrimonio culturale
    - An attempt to let the international community know more about new technologies which contribute to a smart, sustainable and inclusive management of cultural heritage.

- Cultural conference
  - Italy
    - Science Meets Art: New Technologies and their Crucial Role in the Preservation, Renovation and Management of Cultural Heritage
    - A cultural conference discussing the development of science and of certain new technologies that help preserve and increase knowledge of cultural heritage.
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NOVEMBER

Concert
The Plurinational State of Bolivia, Cuba, Ecuador, Nicaragua, the Bolivarian Republic of Venezuela
Ensemble Moxos
A performance of dance and music in commemoration of the second anniversary of CELAC, the Community of Latin American and Caribbean States.

Concert
Lithuania, Poland
Bacevičius and Bacewicz: Different Roads, One Family
A musical evening featuring works by the Lithuanian and Polish composers V. Bacevičius and G. Bacewicz to close the Lithuanian Presidency of the Council of the European Union.

Film/conference
Netherlands, Senegal
Poverty as a Driver of Child, Early and Forced Marriage: on the Occasion of International Human Rights Day
On the occasion of International Human Rights Day, the movie “Tall as the Baobab Tree” was screened, followed by a panel discussion on child, early and forced marriage.

Exhibition
UNHCR
A Life of Fear and Flight: Sister Angélique Namaika
Photographs featuring the work of Sister Angélique Namaika of the Democratic Republic of Congo, 2013 recipient of the prestigious Nansen Refugee Award.

DecembEr

Exhibition
UNOG Cultural Activities Programme
United Nations Story
A photographic exhibition retracing the Organization’s work. A tale of striving and struggle across the world for peace, human rights, social progress and better living standards for all.
ANNEX I

ORGANIZATION CHART
UNITED NATIONS OFFICE AT GENEVA

Note: The Director-General of UNOG also serves as the Secretary-General of the Conference on Disarmament and is the United Nations Secretary-General’s Personal Representative to the Conference on Disarmament.
ANNEX II

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UNITED NATIONS SYSTEM IN GENEVA AND MAIN PARTNERS

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Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES)
European Organization for Nuclear Research (CERN)
Food and Agriculture Organization of the United Nations (FAO)
Geneva Centre for Security Policy (GCSP)
Geneva Centre for the Democratic Control of Armed Forces (DCAF)
Geneva International Centre for Humanitarian Demining (GICHD)
Geneva School of Diplomacy and International Relations
Graduate Institute of International and Development Studies
Inter-Agency Secretariat of the International Strategy for Disaster Reduction (UNISDR)
International Atomic Energy Agency (IAEA)
International Committee of the Red Cross (ICRC)
International Computing Centre
International Federation of Red Cross and Red Crescent Societies (IFRC)
International Labour Organization (ILO)
International Organization for Migration (IOM)
International Organization for Standardization (ISO)
International Road Transport Union (IRU)
International Telecommunication Union (ITU)
International Trade Centre (ITC)
Inter-Parliamentary Union (IPU)
Joint Inspection Unit (JIU)
Joint United Nations Programme on HIV/AIDS (UNAIDS)
Office for the Coordination of Humanitarian Affairs (OCHA)
Office of Internal Oversight Services (OIOS)
Office of the United Nations High Commissioner for Human Rights (OHCHR)
Office of the United Nations High Commissioner for Refugees (UNHCR)
Secretariat of the United Nations System Chief Executives Board for Coordination (CEB)
South Centre
United Nations Children’s Fund (UNICEF)
United Nations Compensation Commission (UNCC)

United Nations Conference on Trade and Development (UNCTAD)
United Nations Development Programme (UNDP)
United Nations Economic Commission for Europe (UNECE)
United Nations Educational, Scientific and Cultural Organization (UNESCO)
United Nations Environment Programme (UNEP) – Regional Office for Europe
United Nations Human Settlements Programme
United Nations Industrial Development Organization (UNIDO)
United Nations Institute for Disarmament Research (UNIDIR)
United Nations Institute for Training and Research (UNITAR)
United Nations Joint Staff Pension Fund (UNJSPF)
United Nations Office for Project Services (UNOPS)
United Nations Population Fund (UNFPA)
United Nations Research Institute for Social Development (UNRISD)
UNESCO International Bureau of Education (IBE)
University of Geneva
World Bank
World Food Programme (WFP)
World Health Organization (WHO)
World Intellectual Property Organization (WIPO)
World Meteorological Organization (WMO)
World Trade Organization (WTO)