
Twelfth Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

14 December 2018

Original: English

Geneva, 19 November 2018
Item 13 of the provisional agenda
Adoption of the cost estimates for 2019

**Revised estimated Costs
2019 Meeting of Experts of the High Contracting Parties to Protocol V**

Note by the Secretariat

1. The Twelfth Conference of the High Contracting Parties to Protocol V to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 19 November 2018, decided to convene the 2019 Meeting of Experts for a duration of up to one-and-a-half days on dates to be decided by the 2018 Meeting of the High Contracting Parties to the Convention, to be held on 21 to 23 November 2018.
2. This document is submitted pursuant to the above-mentioned decision of the High Contracting Parties to Protocol V and the subsequent decision of the 2018 Meeting of the High Contracting Parties to the Convention and provides estimated costs in the amount of US\$ 15,200 for convening the meeting. A breakdown of these costs is provided in the attached table. The biennial budget for 2019 & 2020 (US\$15,200 x 2) is US\$ 30,400.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in the contributions made by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties, but that have accepted the invitation to take part in the meetings, share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session: CCW - Convention on Certain Conventional Weapons (CCW) Protocol V (P V) Group of Experts
 Dates to be held Location Geneva, 23 August 2019 (1 day)

Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	13,500							13,500
Translation of documentation								-
Support Services requirements ^{1/}						800		800
Other requirements ^{2/}							900	900
Total	13,500					800	900	15,200

* - at US\$

A. Total conference-servicing requirements (inclusive of 13% programme support costs) 15,200
 B. Non-conference-servicing requirements

Grand total (rounded) A+B 15,200

Additional Note: Biennial budget for 2019 & 2020 (\$ 15,200 x 2) \$ 30,400

1/ Sound technician/recording (2 x 1 day) \$800

2/ Rental of PC, printer and digital audio recorder \$100; Dedicated assistance provided for accounting services and administration of financial resources \$800