


<p>INSTRUCTIONS</p> <p>Please answer each question clearly and completely. Read carefully and follow all directions.</p>	<p align="center">UNITED NATIONS</p>  <p align="center">PERSONAL HISTORY PROFILE</p>		<p align="center">DO NOT WRITE IN THIS SPACE</p>	
1. Family Name	First name	Middle name	Maiden name, if any	
2. Date of birth .Jan.	3. City of Birth	4. Country of Birth	5. Country of nationality at Birth	6. Sex
7. Height	8. Weight	9. Marital status: Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/>		
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/> Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/>				
11. Have you taken up legal permanent residence status in any country other than that of your nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> if 'yes', indicate which country.				
12.If you have taken any legal steps towards changing your present nationality, explain the circumstances?				
13. What is your preferred field of work?				
14. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/>				
15.If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when:				
16.Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, of convicted, fined or imprisoned for the violation of any lay (excluding minor traffic violations)? YES <input type="checkbox"/> NO <input type="checkbox"/> if 'yes', give explanation on each case.				
17.State any relevant facts include information regarding any residence outside the country of your nationality.				
18.Email Address:				

ADDRESS

Home Address

Telephone no.

RELATIONSAre any of your relatives employed by a public international organization? YES NO

If you answered Yes, list any relatives employed by the United Nations or its Specialized Agencies below:

Relative Name:	Relationship:	Organization:

If you have any dependants, list them below.

NAME	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
		.Jan			
		.Jan			
		.Jan			

EDUCATION

List all university degrees or equivalent qualifications obtained.

Name, place and country	Years attended		Degrees and academic distinctions	Main course of study
	Month/Year	Month/Year		
	Jan.	Jan.		
	Jan.	Jan.		
	Jan.	Jan.		

List schools or other formal training or education from age 14 (e.g., high school, technical school or apprenticeship)

Name, place and country	Type	Years attended		Certificates or diplomas obtained
		from	to	

List any significant publications you have written.

Journal/Publisher	Title of Publication	Publication Month	Publication Year

List professional societies and activities in civil, public or international affairs.

EMPLOYMENT

26. Starting with your present post, list *in reverse order* every employment you have had. Also include service in the armed forces and **note any period during which you were not gainfully employed**. If you need more space, please use the attached additional pages.

Job Title	Type of Business	From (Month/Year)	To (Month/Year)
		Jan.	Jan.

Name of Employer	Name of Supervisor
------------------	--------------------

Salaries per Annum : Starting	Final	Is this a Civil Servant Position of your Government?
-------------------------------	-------	--

YES NO

Category-Grade	Currency Paid	Is this a position within the UN Common System?
----------------	---------------	---

YES NO

Telephone Number	Fax Number	Email Address
------------------	------------	---------------

Address of Employer

Number of employees supervised by you	Kind of employees supervised by you
---------------------------------------	-------------------------------------

Description of Duties

Summarize any of your achievements.

Reason for Leaving

Job Title	Type of Business	From (Month/Year)	To (Month/Year)
		Jan.	Jan.

Name of Employer	Name of Supervisor
------------------	--------------------

Salaries per Annum : Starting	Final	Is this a Civil Servant Position of your Government ?
-------------------------------	-------	---

YES NO

Category-Grade	Currency Paid	Is this a position within the UN Common System?
----------------	---------------	---

YES NO

Telephone Number	Fax Number	Email Address
------------------	------------	---------------

Address of Employer

Number of employees supervised by you

Kind of employees supervised by you

Description of Duties

Summarize any of your achievements.

Reason for Leaving

Job Title

Type of Business

From (Month/Year)

To (Month/Year)

Jan.

Jan.

Name of Employer

Name of Supervisor

Salaries per Annum : Starting

Final

Is this a Civil Servant Position of your Government ?

YES

NO

Category-Grade

Currency Paid

Is this a position within the UN Common System?

YES

NO

Telephone Number

Fax Number

Email Address

Address of Employer

Number of Employees Supervised by You

Kind of Employees Supervised by You

Description of Duties

Summarize any of your achievements.

Reason for Leaving

Job Title

Type of Business

From (Month/Year)

To (Month/Year)

Jan.

Jan.

Name of Employer

Name of Supervisor

Salaries per Annum : Starting	Final	Is this a Civil Servant Position of your Government ?			
Category-Grade	Currency Paid	YES <input type="checkbox"/> NO <input type="checkbox"/>			
Telephone Number	Fax Number	Email Address			
Address of Employer					
Number of employees supervised by you		Kind of employees supervised by you			
Description of Duties					
Summarize any of your achievements.					
Reason for Leaving					
Have you any objections to our making inquiries of your present employer? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Other Agencies of the United Nations System may be interested in our applicants. Do you have any objection to your Personal History Profile being made available to them? YES <input type="checkbox"/> NO <input type="checkbox"/>					
For clerical grades only:					
Indicate typing speed in words per minute:	English	French			
List of any office machines or equipment you can use:					
LANGUAGES					
Choose any of the Official Languages of the United Nations you know.					
Language	Mother tongue (Yes/No)	Read	Write	Speak	Understand
Arabic	NO	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>
		Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>
Chinese	NO	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>
		Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>

English	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
French	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
Russian	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
Spanish	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>

In addition to the six Official United Nations Languages, list any other languages you know.

Language	Mother tongue (Yes/No)	Read	Write	Speak	Understand
	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>

REFERENCES

List three persons, not related to you, and **who are not current United Nations staff members**, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Reference Occupation or Business	Telephone number	Address	Country	Email Address

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History Profile or other document requested by the United Nations renders a staff member of the United Nations liable to termination or dismissal.

Date: .Jan. Signature:

N.B. You will be requested to supply documentary evidence, which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of reference or testimonials unless they have been obtained for the sole use of the Organization.

ADDITIONAL PAGES ARE PROVIDED FOR EMPLOYMENT RECORD ONLY

